

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
December 12, 2019  
7:30 p.m**

**A. Call to Order**

**B. Open Public Meeting Notice**

*In compliance with the "Open Public Meeting Act of the State of New Jersey" adequate notice of this meeting of the Board of Education of the Township of Bedminster was provided in the following manner: On May 9, 2019, adequate written notice of this meeting was posted at the bulletin board in the Township Clerk's Office at the Bedminster Township Municipal Building and the Main Office of the Bedminster Township School, mailed to The Courier News, The Bernardsville News, and to all subscribers, and filed with the Township Clerk.*

**C. Pledge of Allegiance**

**D. Roll Call**

	Ms. Burch		Ms. Lamiera		Ms. Stevinson
	Ms. Creelman		Ms. Marto		Mr. Wolkow
	Ms. Johansson		Ms. Nathans		Mr. Reaves

**E. Executive Session – 6:30 p.m.**

- Personnel, Negotiations

**Open Public Meeting @ 7:30 p.m.**

**F. Board Member Recognition**

**Superintendent's Report**

**Business Administrator's Report**

- Correspondence - Ms. Mancini

**G. Public Questions/Comments**

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**H. Approval of Minutes**

Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent, approve the minutes of the following meetings:

- November 21, 2019 Executive Session Minutes
- November 21, 2019 Regular Meeting Minutes

	Ms. Burch		Ms. Lamiera		Ms. Stevinson
	Ms. Creelman		Ms. Marto		Mr. Wolkow
	Ms. Johansson		Ms. Nathans		Mr. Reaves

**I. Task Groups**

- Negotiations Committee – Judy Creelman
- Somerset Hills School District – Monica Burch
- Wellness Committee - Alicia Schauer/Sonia Marto
- Technology Committee - Howard Wolkow
- Security/Safety Ad Hoc-Monica Burch
- Child Care - Jennifer Johansson/Alicia Schauer

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**Delegate/Representative Appointments**

- New Jersey School Boards Association - Judy Creelman
- Somerset Hills Municipal Alliance
- PTO – Suzie Stevinson

**J. BUSINESS**

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

**Policies**

J.1 the **second reading** of the following policies:

Number	Description	Action
P7440	School District Security (M)	R

**Regulations**

J.2 the **second reading** of the following regulations:

Number	Description	Action
R7440	School District Security (M)	R

**Statement of Assurance**

J.3 the Health and Safety Evaluation of School Buildings Checklist statement of assurance for the 2019-2020 school year.

J.4 the School Safety and Security Plan Annual Review statement of assurance.

**Facilities Use Request**

J.5 the the following facilities requests for the 2019-2020 school year:

Activity	Date(s)	Time	Location
8th Grade 50/50 sales	12/5/19, 12/11/19, 12/18/19	5:30pm-7:00pm	Hallway by Cafetorium

J.6 rescind the following policy:

Number	Description	Action
P5517	School District Issued Student Identification Cards	R

J. agenda items J.1 through J.6

	Ms. Burch		Ms. Lamiera		Ms. Stevinson
	Ms. Creelman		Ms. Marto		Mr. Wolkow
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**K. FINANCE**

Finance & Facilities Committee Report - Howard Wolkow

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

**2019-2020 Financial Reports**

K.1 the Report of the Secretary for November 2019 submitted for Board review. As required by N.J.A.C. 6A:23-A-16.10(c)(3), the Business Administrator/Board Secretary, certifies that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

the recommendation that the Secretary's Report for November 2019 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2019-2020 fiscal year.

It is recommended that the Treasurer's Report for November 2019 be accepted and filed.

**2019-2020 Invoices-General Agency Account**

K.2 invoices presented for payment totaling \$949,496.39 from the General Agency Account from November 22, 2019 through December 12, 2019.

Fund	Amount
(10) General Fund	\$ 925,359.18
(12) Capital Outlay	\$ 0
(20) Special Revenue	\$ 24,137.21
<b>Total</b>	<b>\$ 949,496.39</b>

**2019-2020 Invoices-Student Activities Account**

K.3 invoices presented for payment totaling \$6059.50 from the Student Activities Account from November 16, 2019 through December 6, 2019.

**2019-2020 Invoices-Food Service Account**

K.4 invoices presented for payment totaling \$294.00 from the Food Service Account from November 16, 2019 through December 6, 2019.

**2019-2020 Transfers**

K.5 transfers for the 2019-2020 school year totaling \$31,000.00 from November 16, 2019 through December 6, 2019 as per the monthly transfer report.

**Acceptance of FY2019 Audit and Comprehensive Annual Financial Report (CAFR)**

K.6 Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve the following resolution:

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**WHEREAS**, the Bedminster Township School Board of Education engaged the firm Nisivoccia, LLP to conduct a yearly audit of the District’s financial reports; and

**WHEREAS**, the firm audited these records for the 2018-2019 school year; and

**WHEREAS**, the auditor has submitted a full report of the audit to the Board; and

**WHEREAS**, no recommendations were reported;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of the Township of Bedminster, does hereby accept and place on file the 2018-2019 Annual Audit Report of the records and report of examination of the financial statements for the year ending June 30, 2019, as submitted by the firm Nisivoccia and Company, LLP.

**BE IT FURTHER RESOLVED**, that the Board Secretary be directed to file the necessary reports with the State Department of Education and that a copy of the summary audit be appended to and become part of these minutes.

**K.** agenda items K.1 through K.6

	Ms. Burch		Ms. Lamiera		Ms. Stevinson
	Ms. Creelman		Ms. Marto		Mr. Wolkow
	Ms. Johansson		Ms. Nathans		Mr. Reaves

**L. PERSONNEL & PROGRAMS**

Programs & Personnel Committee Report– Jennifer Johansson

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

**New Hires/Substitutes**

- L.1 Sally Ahmadi as a Part Time School Nurse at the rate of \$41.09 per hour (BA, Step 1) for up to 2 hours per day/5 days per week from 11:00am - 1:00pm effective on or about January 2, 2020 through on or about June 30, 2020, per the provisions of the Bedminster Education Association contract in effect from July 1, 2015 through June 30, 2019 and pursuant to a successful clearance of P.L. 2018, c.5.
- L.2 Allison Deakyne as a Social Studies Grade 5/6 Maternity Leave Replacement at the rate of BA Step 1 \$56,125.00 prorated effective on or about January 1, 2020 through on or about June 30, 2020, per the provisions of the Bedminster Education Association contract in effect from July 1, 2015 through June 30, 2019 and pursuant to a successful clearance of P.L. 2018, c.5.
- L.3 the following as Substitute Nurse for the 2019-2020 school year, per the substitute salary guide and pursuant to a successful clearance of P.L. 2018, c.5.  
Sally Ahmadi

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L.4 Claudia Gerald as a one to one aide for after school activities, on an as needed basis, for student #319332 for the 2019-2020 school year at the hourly rate of \$17.60.

**Home Instruction**

L.5 Professional Education Services, Inc., High Focus Centers, to provide instruction for student #315655 effective on or about November 18, 2019 for up to 2 hours per day at the rate of \$59.11 per hour for approximately 6 weeks.

**Student Services**

L.6 Summit Speech School to provide audiological evaluations for student #329614 in the amount of \$787.50.

**2019-2020 Stipends**

L.7 the following stipends being offered for the 2019-2020 school year that are part of the negotiated contract between the Bedminster BoE and the Bedminster BEA in effect from July 1, 2015 through June 30, 2019.

BEDMINSTER SCHOOL 2019-2020 EXTRA-CURRICULAR ACTIVITIES				
Activity Type	Number of Positions	Name of Staff Member	Number of Sessions	Individual Stipend Amount
Concert Monitor	9	Colin White	6	\$66.83 per session (1.5 hours)
Concert Monitor	9	Tracy Grant	6	\$66.83 per session (1.5 hours)
Concert Monitor	9	Rachel Edelman	6	\$66.83 per session (1.5 hours)
Asst. Baseball Coach		Thomas Notte		\$1,919.00

**Course Approval**

L.8 tuition reimbursement for the following staff per the terms and conditions of the Bedminster Education Association contract in effect from July 1, 2015 through June 30, 2019:

Name	Course	Credits	School	Term	Estimated Amount
Ashley Isello	Proseminar in Education Theory and Practice	3	Drew University	1/13/20-5/6/20	\$2,400.00
James Puglia	Educational Admin Leadership Internship for Urban School Personnel II	3 3	New Jersey City University	1/21/20-5/13/20	\$2,198.25 \$2,198.25

L.9 tuition reimbursement for the following staff per the terms and conditions of the Bedminster Administrator's Association contract in effect from July 1, 2019 through June 30, 2020:

Name	Course	Credits	School	Term	Estimated Amount
Lauren Zugale	Practicum in Special Education	3	Rutgers University	1/19/20-5/12/20	\$2,217.00

**Workshop**

L.10 staff for the workshops listed:

Name	Workshop	Organization	Term	Amount
Kelly Lovejoy	Guided Math	Bureau of Education and Research	New Brunswick, NJ	\$479.00 Reg., \$32.06 mileage

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**Externship**

- L.11 Sarah Benmens from Dickinson College, Class of 2021 to shadow Mr. Philips for 2 days in January 2020 as part of the Dickinson Externship program.

**Superintendent Contract**

- L.12 a new employment contract for Jennifer Giordano, Superintendent, as submitted to and approved by the Executive County Superintendent, in effect from July 1, 2020 through June 30, 2024 per the terms and conditions found within.

- L.13 go into Executive Session at 6:30 pm at the scheduled meeting of the Board on January 23, 2020.

- L. agenda item L.1 through L.13

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**M. Public Questions/Comments**

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**N. Adjournment**

**NEXT MEETING(S) SCHEDULED FOR:**

**January 6, 2020  
OPEN PUBLIC RE-ORGANIZATIONAL MEETING 6:00 PM  
Immediately followed by  
OPEN PUBLIC MEETING**

**January 23, 2020  
EXECUTIVE SESSION 6:30 PM  
OPEN PUBLIC MEETING 7:30 PM**