

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING AGENDA
September 19, 2019
7:30 p.m**

A. Call to Order

B. Open Public Meeting Notice

In compliance with the "Open Public Meeting Act of the State of New Jersey" adequate notice of this meeting of the Board of Education of the Township of Bedminster was provided in the following manner: On May 9, 2019, adequate written notice of this meeting was posted at the bulletin board in the Township Clerk's Office at the Bedminster Township Municipal Building and the Main Office of the Bedminster Township School, mailed to The Courier News, The Bernardsville News, and to all subscribers, and filed with the Township Clerk.

C. Pledge of Allegiance

D. Roll Call

	Ms. Burch		Ms. Lamiera		Ms. Stevinson
	Ms. Creelman		Ms. Marto		Mr. Wolkow
	Ms. Johansson		Ms. Nathans		Mr. Reaves

E. Executive Session – 6:30 p.m.

- Legal, Personnel, Negotiations, HIB, Safety and Security

Open Public Meeting @ 7:30 p.m.

**F. Mr. Beatty Retirement Celebration
Superintendent's Report
Business Administrator's Report**

G. Public Questions/Comments

Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda and non-agenda items. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting.

H. Approval of Minutes

Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent, approve the minutes of the following meetings:

- July 25, 2019 Executive Session Minutes
- July 25, 2019 Regular Meeting Minutes
- August 19, 2019 Special Meeting Executive Session Minutes
- August 19, 2019 Special Meeting Session Minutes

	Ms. Burch		Ms. Lamiera		Ms. Stevinson
	Ms. Creelman		Ms. Marto		Mr. Wolkow
	Ms. Johansson		Ms. Nathans		Mr. Reaves

I. Task Groups

- Negotiations Committee – Judy Creelman
- Somerset Hills School District – Monica Burch
- Wellness Committee - Alicia Schauer/Sonia Marto
- Technology Committee - Howard Wolkow
- Security/Safety Ad Hoc-Monica Burch
- Child Care - Jennifer Johansson/Alicia Schauer

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Delegate/Representative Appointments

- New Jersey School Boards Association - Judy Creelman
- Somerset Hills Municipal Alliance
- PTO – Suzie Stevenson

J. BUSINESS

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

Tuition Contracts

J.1 for the 2019-2020 School Year

School	Student Number	Total	Comments
Essex Valley School; West Caldwell, NJ	6723062086	\$76,004.13	Renewal - including ESY
ECLC of New Jersey; Chatham, NJ	120	\$59,550.00	Renewal - including ESY
Montgomery Academy; Basking Ridge, NJ	221146	\$65,260.80	Revised placement

Policies

J.2 the **second reading** of the following policy:

Number	Description	Action
P 5570	Sportsmanship	N

J.3 the **first reading** of the following policies:

Number	Description	Action
P 2110	Philosophy of Education/District Mission Statement	R

Facilities Use Request

J.4 the Bedminster Township Recreation Department's facility request for the 2019-2020 school year (per the attachment) at no cost to the Recreation Department as part of our shared services agreement as follows:

- Youth Basketball Tryouts
- Pre-Season Basketball Skills Clinics
- Grades 4-8 Basketball
- Grades K-1 and 2-4 Basketball Clinic
- Adult Volleyball

J.5 the Bedminster PTO sponsored events for the 2019-2020 school year:

- Scholastic Book Fair - September 27, October 1-4, 2019 and October 7, 2019
- Spooktacular and Trunk or Treat - October 18, 2019
- Fall Fest - October 26, 2019
- Meetings - 2019: 10/15, 11/12, 12/10; 2020: 1/14, 2/11, 3/10, 4/14, 5/12, 6/9

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Professional Services

- J.6 Somerset Pediatric Group to provide school physician services at an annual fee of \$250.00 for the 2019-2020 school year.
- J.7 the Girl Scouts Troop #63421 Bronze Award Project to create a registered free library/bench area outside of the Bedminster Township School for public use and enjoyment.

2018-2019 Nursing Services Plan

- J.8 the 2018-2019 Nursing Services Plan as attached

NJDOE Non-Public Program

- J.9 the following non-public allocations for the 2019-2020 School Year:

School	Program	Allocation
Purnell	Technology	\$1,116.00
Willow	Technology	\$2,916.00
Purnell	Security	\$7,950.00
Willow	Security	\$12,150.00
Purnell	Nursing	\$5,141.00
Willow	Nursing	\$7,857.00
Purnell	Textbook	\$1,634.00
Willow	Textbook	\$4,270.00
Willow & Purnell	Chapter 193	\$5,129.00

- J.10 the following items for purchase through the NJDOE Non-Public Program:

School	Items	Program	Total Cost
Purnell	Dremel Idea Builder 3D20-01 0 3D printer	Technology	\$783.99
Willow	Projector, wall mount, 8 chromebooks	Technology	\$2,631.86
Purnell	100W wall mount amplifier with ALC	Security	\$3,385.00
Purnell	Installation of new card reader and electric strike	Security	\$4,035.23

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Willow	HID ProxKey III 1346 Key Fob	Security	\$571.00
Willow	WatchGuard Firebox M270 with 3 year security suite	Security	\$4,161.00

J.11 the student activity participation fee schedule for the 2019-2020 school year:

- Tier I (grades 6-8) \$100.00 plus an additional \$25.00 per student/per sport as an athletic transportation surcharge
- Tier II (grades 3-5) \$75.00
- Tier III (grades K-2) \$50.00

Technology

J.12 the purchase of a Promethean ActivPanel from CDW for \$2,304.19.

2019-2020 Music and Drama Service Providers

J.13 the following:

Provider	Activity	Estimated Cost
Louise Del Vecchio	Piano accompanist for Orchestra - 2 concerts	\$200.00 per concert
Christopher Fortin	Piano accompanist for Chorus - 2 concerts	\$275.00 per concert
Jon Kovara	Suite One Sound & Kovara Piano Services - sound engineer for Spring Musical and school sound systems/piano tuner and technician	Not to exceed \$4,500.00
Edward Redinger	Piano tuning, technician and restoration	Not to exceed \$1,500.00
Nick Marino	The Music Shop - Instrumental Music Demonstrations - pick-up/deliveries, repairs and service	As needed
Eric Trusheim	The Music Shop - Educational Representative - pick-up/deliveries, repairs and service	As needed
Dale Schilp Mary Ellen Reaves Yvonne Mathez	Costume assistance for Drama Club	Volunteer

J. agenda items J.1 through J.13.

	Ms. Burch		Ms. Lamiera		Ms. Stevinson
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K. FINANCE

Finance & Facilities Committee Report - Howard Wolkow

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

2019-2020 Financial Reports

K.1 the Report of the Secretary for July 2019 and August 2019 submitted for Board review. As required by N.J.A.C. 6A:23-A-16.10(c)(3), I, Alicia M. Schauer, Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

the recommendation that the Secretary's Report for July 2019 and August 2019 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2019-2020 fiscal year.

It is recommended that the Treasurer's Report for July 2019 and August 2019 be accepted and filed.

2019-2020 Invoices-General Agency Account

K.2 invoices presented for payment totaling \$2,077,826.33 from the General Agency Account from July 26, 2019 through September 19, 2019.

Fund	Amount
(10) General Fund	\$1,933,807.43
(12) Capital Outlay	\$15,818.68
(20) Special Revenue	\$ 128,200.22
(30) Capital Projects	-0-
(40) Debt Services	-0-
Total	\$2,077,826.33

2019-2020 Invoices-Student Activities Account

K.3 invoices presented for payment totaling \$0.00 from the Student Activities Account from July 20, 2019 through September 19, 2019.

2019-2020 Invoices-Food Service Account

K.4 invoices presented for payment totaling \$550.38 from the Food Service Account from July 20, 2019 through September 19, 2019.

2019-2020 Transfers

K.5 transfers for the 2019-2020 school year totaling \$5,500.00 from July 20, 2019 through September 19, 2019 as per the monthly transfer report.

K. agenda items K.1 through K.5

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PERSONNEL & PROGRAMS

Programs & Personnel Committee Report– Jennifer Johansson

HIB

L.1 Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve the following resolution:

RESOLVED, that the Bedminster BOE accept the determination and consequences recommended by the Superintendent for Harassment, Intimidation and Bullying case #140.

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

Special Education Programming

- L.2 the elimination of the Multiple Disabilities (MD) Program.
- L.3 the establishment of a Learning/Language Disabilities (LLD), mild/moderate Program.
- L.4 the Learning Tree Multicultural/Multilingual Evaluation and Consulting, Inc. to provide a Bilingual Social History Report for student #249558 at the cost of \$750.00.
- L.5 Alternatives, Inc./Bridges to Employment (BTE) to provide instruction, job development, Structured Learning Experiences (SLE), or other related and approved vocational services for students (#3436614706 and #9263804093) at a total cost of \$31,785.00 for the 2019-2020 school year.

Home Instruction

L.6 home instruction for student #229487 from May 25, 2019 through May 29, 2019 in the amount of \$472.88.

Training

- L.7 Winsor Learning to conduct one day of Soudy System Professional Development Training on October 14, 2019 in the amount of \$2,750.00.
- L.8 the new staff orientation for three (3) paraprofessionals from The Uncommon Thread on August 28, 2019 at a total cost of \$630.00.

New Hires/Substitutes

L.9 the following as Substitute Teachers for the 2019-2020 school year, per the substitute salary guide and pursuant to a successful clearance of P.L. 2018, c.5.

Donna Mascia, William Gardner

L.10 Kristen Nardiello as a Part Time Social Worker at the rate of \$55.42 per hour (MA, Step 15) for up to 160 hours per year effective on or about September 1, 2019 through on or about June 30, 2020, per the

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provisions of the Bedminster Education Association contract in effect from July 1, 2015 through June 30, 2019 and pursuant to a successful clearance of P.L. 2018, c.5.

- L.11 Edward Billings as Maintenance Coordinator at an annual salary of \$65,000.00 (pro-rated) effective September 23, 2019 through June 30, 2020 pursuant to a successful clearance of P.L. 2018, c.5.
- L.12 a contract for James Anthony as a residency investigator for the 2019-2020 school year at \$50.00 per hour, as needed.
- L.13 Debbie Campbell as a one to one aide for after school activities, on an as needed basis, for student #249369 for the 2019-2020 school year at the hourly rate of \$17.60.

Retirement

- L.14 the retirement resignation of Dwayne Beatty, Maintenance Coordinator, effective August 30, 2019 with sincere thanks for his 28 years of dedicated service to the staff, students and parents of the Bedminster Township School District.

FMLA

- L.15 a maternity leave/child rearing leave of absence for Meghan Gottshalk, Social Studies Teacher, under the Family and Medical Leave Act to begin on or before December 20, 2019 through June 30, 2020.

Salary Adjustments

- L.16 a salary adjustment to \$42,644.00 for Stephen LeMoine, Custodian, effective July 1, 2019 through June 30, 2020.
- L.17 a retroactive salary adjustment of \$42,908.00 for Cindy Gattone, Transportation Specialist, effective July 1, 2018 through June 30, 2019 with this salary amount also effective July 1, 2019 through June 30, 2020 subject to the terms and conditions of the Bedminster Education Association contract in effect from July 1, 2015 through June 30, 2019.
- L.18 Dwayne Beatty to receive the contractual amount of \$15,000.00 representing payment for 274.5 unused sick days payable upon retirement on or after August 31, 2019 per the terms and conditions of the applicable employment contract.
- L.19 the agreement of attendance and additional salary between Jenna Thomas and the Bedminster Board of Education at her per diem rate for 10 days not to exceed the total amount of \$1,713.90 as per negotiations for the 2019-2020 school year.

Co-Teaching Hours

- L.20 the following staff members up to two planning days:

Name	Per Diem Rate
Melissa Deegan	\$323.95 per day
Natalie Basile	\$295.63 per day

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Workshops

L.21 staff for the workshops listed:

NAME	DATE	TITLE	COST
Jennifer Giordano	10/14/19 4/29/20	Mentoring for Quality & Sustainability; Hackettstown, NJ Promoting District Image, Lawrenceville, NJ	\$ 40.00 Registration; \$14.07 mileage \$149.00 Registration; \$22.05 mileage
Corby Swan	9/24/19	Hot Topics that Affect You and Your District, Lawrenceville, NJ	\$169.00 Registration; \$18.62 mileage
Alicia Schauer	5/28/20	Mindfulness for Leaders: Mental Wellness, Lawrenceville, NJ	\$169.00 Registration; \$10.36 mileage
Patrick McNamara	10/22-23/19	New Jersey Science Teachers Convention, Princeton, NJ	\$300.00 Registration; \$41.54 mileage
Liz Meechan	11/20/19	Guidance for the Verification Process Piscataway, NJ	\$11.97 mileage
Kali Cannizzaro	11/12-11/15/19	Crisis Intervention Training Clinton, NJ	\$3,249.00 Registration; \$47.88 mileage

Job Description

L.22 the following job description:

Behaviorist

Field Trips

L.23 the following field trips, at no cost to the board:

Grade	Trip/Location	Date
8th	JA Inspire Career Expo, Raritan Valley Community College; Branchburg, NJ	11/1/19
7th	Grounds for Sculpture; Hamilton, NJ	10/29/19
6th	NJ School of Conservation, Branchville, NJ	12/2/19-12/4/19

2019-2020 Stipends

L.24 the following stipends being offered for the 2019-2020 school year that are part of the negotiated contract between the Bedminster BoE and the Bedminster BEA in effect from July 1, 2015 through June 30, 2019.

BEDMINSTER SCHOOL 2019-2020 EXTRA-CURRICULAR ACTIVITIES					
Activity Title	Activity Type	Number of Positions	Name of Staff Member	Number of Sessions	Individual Stipend Amount
CLUBS & ADVISORS					
Arts & Crafts Grades 2 & 3	Club	1	Swift	6	\$554.00
Behind the Scenes Advisor	Club	2	Lefurge, Hershkowitz		\$699.00
Behind the Scenes Assistant	Club	1	Deegan		\$488.00
Chess Club	Club	1	Schoch	10	\$802.00
Chess Club - Beginners	Club	1	Puglia	10	\$802.00
Community Service Advisor	Club	3	Rodriguez, Johnson, Mitchell		\$1,557.00
Cooking Club Session I - Grade 3	Club	1	Swift	6	\$550.00
Cooking Club Session II - Grade 3	Club	1	Griffith	6	\$550.00

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Drama Club Director (Middle) - Grades 5-8	Club	1	Lefurge		\$2,782.00
Drama Club Director (Primary) - Grade 2 (Suggested 1/6-2/25)	Club	1	Isello		\$952.00
Drama Club Director (Primary) - Grade 3 (Suggested 9/30-11/12)	Club	1	Rosnell		\$952.00
Drama Club Supervisor (Middle) Grades 5-8	Club	1	Deegan		\$810.00
Drama Club Supervisor (Primary) Grade 2	Club	1	Rosnell		\$410.00
Drama Club Supervisor (Primary) Grade 3	Club	1	Isello		\$410.00
Environmental Club Grades 4-8	Club	1	Ragoza	6	\$554.00
Graduation Music & Ceremony Coordinator		1	Lefurge		\$371.00
Graduation Night Supervision	Club	4	Evans, Mitchell, Biletski, Johnson	1	\$159.00
Homework & Computer Resource Center Advisor	Club	1	Evans, Rodriguez, Solimani, Tonini (agreed to split 4 ways for the 19/20 SY)	80	\$797.75 (each) \$3,191.00 (total)
Literary Magazine Advisor	Club	2	White, Johnson		\$852.00
Literacy Club - Middle School	Club	1	Johnson	10	\$592.00
Math Counts	Club	1	Johnson	20	\$1042.00
Music - Before & After School Program	Club	2	Lefurge, Copeland	200 sessions	\$4,466.00
Odyssey of the Mind	Club	1	Ragoza		\$1,521.00
Parades	Club	1	Lefurge		\$592.00
Robotics Club	Club	3	Puglia, Biletski 66 hours total amongst 2 for the 19/20 School Year	\$53.88/hr.	\$3,556.08 (shared)
Lego club grades 1&2	Club	1	Burke	10	\$601.00
Lego Club Grades 3&4	Club	1	Burke	10	\$601.00
Scenery Art Club	Club	1	McKeown, Hershkowitz	15	\$1,116.00
Science Club - Grade 1	Club	1	Hogan	6	\$416.00
Science Club - Grade 2	Club	1	Hogan	6	\$416.00
Science Club - Grade 3	Club	1	Hogan	6	\$416.00
Ski Club Advisor	Club	2	Thomas, Notte	8	\$680.00
Ski Club Assistant	Club	2	Griffith, Deegan	8	\$554.00
Storytime Club - Grade 1	Club	1	Leonti	3	\$284.00
Student Council Lead Advisor	Club	2	White, McNamara		\$803.00
Yearbook Advisor	Club	3	Burke, Thomas, Philips		\$952.00
SPORTS					
Athletic Coordinator	Sports	1	Oliveri		\$4,998.00
Basketball Head Coach - Boys	Sports	1	White		\$3,110.00
Basketball Assistant Coach - Boys	Sports	1	McNamara		\$1,919.00
Basketball Head Coach - Girls	Sports	1	Biletski		\$3,110.00

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Basketball Assistant Coach - Girls	Sports	1	Oliveri		\$1,919.00
Field Hockey Head Coach	Sports	1	Phillips		\$3,110.00
Field Hockey Assistant Coach	Sports	1	Gottshalk		\$1,919.00
Lacrosse Head Coach	Sports	1	Biletski		\$3,110.00
Lacrosse Assistant Coach	Sports	1	Oliveri		\$1,919.00
Soccer Head Coach	Sports	1	Biletski		\$3,110.00
Soccer Assistant Coach	Sports	1	Deegan		\$1,919.00
Softball Head Coach	Sports	1	McNamara		\$3,110.00
CHAPERONES					
Concert Monitors	Monitor	9	Evans, LaMarca, Biletski, Griffith, Lefurge, Hogan		\$401.00
Grade 8 Trip – Chaperone	Chaperone	6	Phillips, Deegan, Notte, Biletski, Rodriguez, Solimani		\$552.00
Stokes - Chaperone	Chaperone	6	McNamara, Deegan, Notte, Biletski, Schoch, Solimani		\$552.00
Stokes - NJ School of Conservation - Coordinator	Chaperone	1	Phillips		\$737.00
School Newspaper	Other	1	Johnson	20	\$1,042.00
Team Leader Grades 5 & 6	Other	1	Schoch		\$3,620.00
Team Leader Grades 7 & 8	Other	1	Phillips		\$3,620.00
TOTAL					\$99,103.00

L.25 the following stipends being offered for the 2019-2020 school year that are not part of the negotiated contract between the Bedminster BoE and the Bedminster BEA in effect from July 1, 2015 through June 30, 2019.

Activity Title	Activity Type	Number of Positions	Name of Staff Member	Number of Sessions	Individual Stipend Amount
CLUBS & ADVISORS					
Future Authors	Club	1	Mancini		\$971.00
Future Cities	Club	1	Hazen		\$1,000.00
Odyssey of the Mind Coach	Club	1	Mancini		\$1,521.00
TOTAL					\$3,492.00

L.26 go into Executive Session at 6:30 pm at the next regularly scheduled meeting of the Board on October 17, 2019.

L. agenda item L.1 through L.26.

	Ms. Burch		Ms. Lamiera		Ms. Stevinson
	Ms. Creelman		Ms. Marto		Mr. Wolkow
	Ms. Johansson		Ms. Nathans		Mr. Reaves

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N. Adjournment

NEXT MEETING(S) SCHEDULED FOR:

**October 17, 2019
EXECUTIVE SESSION 6:30 PM
OPEN PUBLIC MEETING 7:30 PM**

