

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
July 16, 2020  
7:30 p.m**

**A. Call to Order**

**B. Open Public Meeting Notice**

*In compliance with the "Open Public Meeting Act of the State of New Jersey" adequate notice of this meeting of the Board of Education of the Township of Bedminster was provided in the following manner: On May 7, 2020, adequate written notice of this meeting was posted at the bulletin board in the Township Clerk's Office at the Bedminster Township Municipal Building and the Main Office of the Bedminster Township School, mailed to The Courier News, The Bernardsville News, and to all subscribers, and filed with the Township Clerk.*

**C. Pledge of Allegiance**

**D. Roll Call**

	Mr. Casey		Ms. Lamiera		Mr. Reaves
	Mr. Haggerty		Ms. Marto		Mr. Wolkow
	Ms. Johansson		Ms. Nathans		Ms. Stevinson

**E. Executive Session – 6:30 p.m.**

- Legal, Personnel, Safety and Security

**Open Public Meeting @ 7:30 p.m.**

**F. Superintendent's Report  
Business Administrator's Report**

**G. Public Questions/Comments**

*Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda and non-agenda items. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting.*

**H. Approval of Minutes**

Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent, approve the minutes of the following meetings:

- June 11, 2020 Executive Session Minutes
- June 11, 2020 Regular Meeting Minutes

	Mr. Casey		Ms. Lamiera		Mr. Reaves
	Mr. Haggerty		Ms. Marto		Mr. Wolkow
	Ms. Johansson		Ms. Nathans		Ms. Stevinson

**I. Task Groups**

- Negotiations Committee – Jeff Reaves
- Somerset Hills School District – Sarah Nathans
- Wellness Committee - Sonia Marto
- Technology Committee - Thomas Casey
- Security/Safety Ad Hoc - Giovanna Lamiera
- Child Care - Jennifer Johansson

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
July 16, 2020  
7:30 p.m**

**Delegate/Representative Appointments**

- New Jersey School Boards Association - Brian Haggerty/Tom Casey
- Somerset Hills Municipal Alliance
- PTO – Suzie Stevinson

**J. BUSINESS**

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

**District Goals**

J.1 the District Goals for the 2020-2021 school year:

Student Achievement - Math, Social and Emotional Learning [SEL]. High School Tuition

**Technology**

J.2 the following annual renewals for the 2020-2021 School Year

Vendor	Total	Comment
Discovery Education	\$1,760.00	Teacher Resource, Effective 7/1/2020 - 6/30/2021
Gaggle Safety Management	\$6,223.80	Email filter effective 7/1/2020
Raz Kids	\$2,137.50	ELA on-line teacher resource
SvSAN	\$1,783.72	support
Everything Helpdesk	\$1,130.50	Helpdesk ticket software
Math in Focus	\$9,731.85	K-4 Math program
SchoolPointe, Inc.	\$3,500.00	Web hosting services
Sonicwall	\$3,704.22	firewall

**Policies**

J.3 the **first reading** of the following policy:

Number	Description	Action
P 1648	Restart and Recovery Plan	N
P 1649	Federal Families First Coronavirus (COVID-19) Response Act (FFCRA)	N
P 2270	Religion in Schools	R
P 2622	Student Assessment	R
P 5111	Eligibility of Resident/Nonresident Students	R

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
July 16, 2020  
7:30 p.m**

P 5200	Attendance	R
P 5320	Immunization	R
P 5330.04	Administering an Opioid Antidote	R
P 5610	Suspension	R
P 5620	Expulsion	R
P 8320	Personnel Records	R

**Regulations**

J.4 the **first reading** of the following regulations:

Number	Description	Action
R 5111	Eligibility of Resident/Nonresident Students	R
R 5200	Attendance	R
R 5320	Immunization	R
R 5330.04	Administering an Opioid Antidote	R
R 5610	Suspension Procedures	R
P 8320	Personnel Records	R

**Professional Services**

- J.5 Acclaim Inventory to conduct the capital/fixed asset inventory required per GASB34 for the 2019-2020 school year at a total cost of \$1,700.00.
- J.6 Fire Security Technologies in the amount of \$5,486.00 to provide fire alarm inspection and testing services.
- J.7 Miller & Chitty Company, Inc. in the amount of \$4,825.00 to inspect and service the Boiler.
- J.8 the establishment of the maximum dollar limits for the following professional services for the 2020-2021 school year pursuant to bylaw #0177 and N.J.A.C. 6A:23a-5.2:

Architect:	\$ 7,500.00
Legal:	\$45,000.00
School Physician:	\$ 2,000.00
Auditor:	\$33,000.00
Public Relations:	\$ 1,000.00

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
July 16, 2020  
7:30 p.m**

**Transportation Contracts**

- J.9 approve a transportation contract for routes 15211/15212 with Barker Bus Company to Bedminster Township School effective July 1, 2020 through June 30, 2021 at a total cost of \$120,556.80.
- J.10 a parent transportation contract for student #221146 to and from Matheny School, Peapack, NJ from July 1, 2020 through June 30, 2021 at the rate of \$97.00 per diem with the total cost not to exceed \$20,370.00 (210 days).
- J.11 the following public school transportation contracts with Barker Bus Company, Bridgewater, New Jersey for the 2020-2021 school year, at a 1.7% CPI increase as per NJDOE regulations for a total cost of \$435,219.03.

Route #	Destination	2019-2020 Route Costs	2020-2021 Increase	2020-2021 Route Costs
E-2	Bedminster School	\$26,658.41	\$453.19	\$27,111.60
E-3	Bedminster School	\$26,658.41	\$453.19	\$27,111.60
E-4	Bedminster School	\$26,658.41	\$453.19	\$27,111.60
E-5	Bedminster School	\$26,658.41	\$453.19	\$27,111.60
E-6	Bedminster School	\$26,658.41	\$453.19	\$27,111.60
E-7	Bedminster School	\$26,658.47	\$453.19	\$27,111.60
E-8	Bedminster School	\$26,658.47	\$453.19	\$27,111.60
E-9	Bedminster School	\$26,658.41	\$453.19	\$27,111.60
E-10	Bedminster School	\$26,658.41	\$453.19	\$27,111.60
E-12	Bedminster School	\$26,658.41	\$453.19	\$27,111.60
E-13	Bedminster School	\$27,363.15	\$465.17	\$27,828.32
HS-1	Bernards High School	\$26,658.41	\$453.19	\$27,111.60
HS-2	Bernards High School	\$26,658.41	\$453.19	\$27,111.60
HS-3	Bernards High School	\$26,658.41	\$453.19	\$27,111.60
HS-4	Bernards High School	\$26,658.41	\$453.19	\$27,111.60
HS-5	Bernards High School	\$27,363.14	\$465.17	\$27,828.31
	<b>Total Cost</b>	<b>\$427,944.15</b>	<b>\$7,023.00</b>	<b>\$435,219.03</b>

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
July 16, 2020  
7:30 p.m**

**Transportation-Student Activities**

J.12 for the 2020-2021 School Year

Company	Rate	Comments
Barker Bus	\$127.34 per hour	3 hour minimum (\$109.00 each add'l hour)
Kensington Bus	\$130.00 per hour	3 hour minimum (\$115.00 each add'l hour)

J.13 the following tuition rates for regular programs for the 2020-2021 school year exclusive of any required or additional mandated special services:

- Pre-K/Kindergarten: \$20,183.00
- Grades 1-5: \$20,519.00
- Grades 6-8: \$22,067.00

J. agenda items J.1 through J.13

	Mr. Casey		Ms. Lamiera		Mr. Reaves
	Mr. Haggerty		Ms. Marto		Mr. Wolkow
	Ms. Johansson		Ms. Nathans		Ms. Stevinson

**K. FINANCE**

Finance & Facilities Committee Report - Howard Wolkow

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

**2019-2020 Invoices-General Agency Account**

K.1 invoices presented for payment totaling \$1,093,361.79 from the General Agency Account from June 12, 2020 through June 30, 2020.

Fund	Amount
(10) General Fund	\$1,090,335.46
(12) Capital Outlay	\$0
(20) Special Revenue	\$3026.33
(30) Capital Projects	\$0
(40) Debt Services	\$0
<b>Total</b>	<b>\$1,093,361.79</b>

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
July 16, 2020  
7:30 p.m**

**2020-2021 Invoices-General Agency Account**

K.2 invoices presented for payment totaling \$392,325.22 from the General Agency Account from July 1, 2020 through July 16, 2020.

Fund	Amount
(10) General Fund	\$392,325.22
(12) Capital Outlay	\$0
(20) Special Revenue	\$0
(30) Capital Projects	\$0
(40) Debt Services	\$0
<b>Total</b>	<b>\$392,325.22</b>

**2019-2020 Invoices-Student Activities Account**

K.3 invoices presented for payment totaling \$3,270.00 from the Student Activities Account from June 6, 2020 through June 30, 2020.

**2020-2021 Invoices-Student Activities Account**

K.4 invoices presented for payment totaling \$587.48 from the Student Activities Account from July 1, 2020 through July 10, 2020.

**2019-2020 Invoices-Food Service Account**

K.5 invoices presented for payment totaling \$4,649.05 from the Food Service Account from June 6, 2020 through June 30, 2020.

**2020-2021 Invoices-Food Service Account**

K.6 invoices presented for payment totaling \$72.27 from the Food Service Account from July 1, 2020 through July 10, 2020.

**2019-2020 Transfers**

K.7 transfers for the 2019-2020 school year totaling \$258,945.00 from June 6, 2020 through June 30, 2020 as per the monthly transfer report.

**2020-2021 Transfers**

K.8 transfers for the 2020-2021 school year totaling \$0.00 from July 1, 2020 through July 10, 2020 as per the monthly transfer report.

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
July 16, 2020  
7:30 p.m**

**Capital Reserve Withdrawal – Parking Lot Project**

K.9 the following resolution:

**WHEREAS**, N.J.S.A. 6A:23A-14.1(h) permits a Board of Education to withdraw such funds from the Capital Reserve account and appropriate into the required capital account lines at budget time or any time during the year for use on required capital activities for a school facility as reported in the Long Range Facility Plan, pursuant to N.J.A.C. 6A:26A and;

**WHEREAS**, the aforementioned statute(s) authorize(s) procedures, under the authority of the Commissioner of Education, which permit a board of education to withdraw funds from a district's Capital Reserve Account at any time during the year by resolution, and;

**WHEREAS**, the Bedminster Township Board of Education desires to withdraw funds from the Capital Reserve Account in the 2019-2020 fiscal year and appropriate said funds into the required capital account line for the following: up to and additional \$29,245.00 to repair curbing under Co-Op Contract #6MCCCP and up to an additional \$5,200.00 for painting and striping for the parking lot of the Bedminster Township School, located at 234 Somerville Road, Bedminster, NJ, 08502 and;

**WHEREAS**, according to 6A:23A-14.1(k), the Bedminster Township Board of Education shall restore any unexpended capital outlay appropriations, up to the amount of capital reserve account funds withdrawn, to the capital reserve account and;

**WHEREAS**, the above repaving project be approved as "other capital projects" as defined in N.J.A.C. 6A:26A –1.2, et seq. and that the District will not seek State funding for the above project.

**NOW, THEREFORE, BE IT RESOLVED**, that the Bedminster Township authorizes the immediate withdrawal of the required and aforementioned funds for the project set forth above.

K. agenda items K.1 through K.9

	Mr. Casey		Ms. Lamiera		Mr. Reaves
	Mr. Haggerty		Ms. Marto		Mr. Wolkow
	Ms. Johansson		Ms. Nathans		Ms. Stevinson

**PERSONNEL & PROGRAMS**

Programs & Personnel Committee Report– Jennifer Johansson

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

**Superintendent Merit Goals**

L.1 the attainment of the 2019-2020 merit goals upon approval by the Somerset County Exec Supt and provide merit compensation in the amount of \$14,276.90 representing 9.66% per the terms and conditions of the employment contract in effect from July 1, 2017 through June 30, 2020.

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
July 16, 2020  
7:30 p.m**

**Extended School Year Program**

- L.2 the following teachers for the 2020-2021 Extended School Year Program Monday through Thursday beginning June 30, 2020 through July 30, 2020 at the rate of \$42.00 per hour:

Nina Quarino, Sue Evans, Barbara Alfieri

- L.3 the following as substitute teachers for the 2020 ESY Program at the rate of \$42.00 per hour:

Anvita Negi, Melissa Deegan

**Summer Hours**

- L.4 Peggy Doorly for Special Education work as needed, at the rate of \$67.35 per hour.

**Technology Assistants**

- L.5 James Puglia as Technology Assistant Technician for the 2020-2021 school year, at the rate of \$42.00 per hour not to exceed \$2,500.00 (60 hours).
- L.6 Erik Johnsen as Student Technician for the 2020-2021 school year at the rate of \$11.00 per hour effective July 1, 2020 through December 31, 2020, and \$12.00 per hour effective January 1, 2020 through June 30, 2021, with the annual total not to exceed \$2,350.00 (60 hours).

**New Hire**

- L.7 Christopher Sneedse as Technology Assistant at an annual salary of \$48,000 (prorated) effective July 20, 2020 through on or about June 30, 2021, per the provisions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023, and pursuant to a successful clearance of P.L. 2018, c.5.

**Treasurer of School Monies**

- L.8 to rescind the appointment of Marilyn McClintick, Treasurer of School Monies, for the 2020-2021 school Year.
- L.9 the appointment of Alicia Schauer as Treasurer of School Monies at the annual salary of \$3,500.00 (prorated) effective July 21, 2020 through June 30, 2021.

**HIB Mandating Reporting**

- L.10 the SSDS/HIB Grade ITP submission for reporting period 2 data collection dates of incidents, trainings, and programs for January 1, 2020 through June 30, 2020. Two Safety & Climate meetings were also held on December 6, 2019 and June 8, 2020.
- L.11 the annual School Self-Assessment for Determining Grades under the Anti-bullying Bill of Rights Act.

**2020-2021 District Mentoring Plan & Evaluation System**

- L.12 the District Mentoring Plan for the 2020-2021 School Year.



**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
July 16, 2020  
7:30 p.m**

L.13 the NJPEPL Evaluation System for the Director of Student Services for the 2020-2021 school year.

**Revisions/Salary Adjustments**

L.14 Lauren Soltis to MA+30 Step 14 at a rate of \$76,645 for the 2020/2021 School Year per the terms and conditions of the Bedminster Township Board of Education and the BEA contract in effect from July 1, 2019 through June 30, 2023.

L.15 Josiah Panza to BA Step 2 (FTE 0.6) at a rate of \$35,136 for the 2020/2021 School Year per the terms and conditions of the Bedminster Township Board of Education and the BEA contract in effect from July 1, 2019 through June 30, 2023.

**Course Approval**

L.16 tuition reimbursement for the following staff per the terms and conditions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023:

Name	Course	Credits	School	Term	Estimated Amount
Jessica Carlin	Human Behavior and the Social Environment	3	Rutgers University	Fall 2020	\$3,000.00
	Diversity and Oppression	3	Rutgers University	Fall 2020	\$3,000.00

L.17 the Bedminster Township Board of Education to go into Executive Session at 6:30pm at the next regularly scheduled meeting on August 20, 2020.

L. agenda item L.1 through L.17

	Mr. Casey		Ms. Lamiera		Mr. Reaves
	Mr. Haggerty		Ms. Marto		Mr. Wolkow
	Ms. Johansson		Ms. Nathans		Ms. Stevinson

**M. Public Questions/Comments**

*Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda and non-agenda items. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting.*

**N. Adjournment**

**NEXT MEETING(S) SCHEDULED FOR:**

**August 20, 2020  
EXECUTIVE SESSION 6:30 PM  
OPEN PUBLIC MEETING 7:30 PM**