

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING AGENDA (Budget Adoption)
March 18, 2021
7:30 p.m**

A. Call to Order

B. Open Public Meeting Notice

In compliance with the “Open Public Meeting Act of the State of New Jersey” adequate notice of this meeting of the Board of Education of the Township of Bedminster was provided in the following manner: On December 4, 2020, adequate written notice of this meeting was posted at the bulletin board in the Township Clerk’s Office at the Bedminster Township Municipal Building and the Main Office of the Bedminster Township School, mailed to The Courier News, The Bernardsville News, and to all subscribers, and filed with the Township Clerk. Tonight’s meeting will be held remotely, with a call in option, and will offer the opportunity for public comment. Please see the District’s website home page for information on how the public may participate.

C. Pledge of Allegiance

D. Roll Call

	Mr. Calulo		Ms. Lamiera		Mr. Reaves
	Mr. Casey		Ms. Marto		Mr. Wolkow
	Ms. Johansson		Ms. Nathans		Ms. Stevinson

E. Executive Session – 6:30 p.m.

- Personnel, HIB, Health & Safety

Open Public Meeting @ 7:30 p.m.

**F. Superintendent’s Report
Business Administrator’s Report**

G. Public Questions/Comments

Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda items only. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting. As tonight’s meeting is being held virtually, please see the directions on our District’s website which specify the manner in which questions and comments may be communicated to the BoE.

H. Approval of Minutes

Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent approve the minutes of the following meetings:

- February 18, 2021 Executive Session Minutes
- February 18, 2021 Regular Meeting Minutes

	Mr. Calulo		Ms. Lamiera		Mr. Reaves
	Mr. Casey		Ms. Marto		Mr. Wolkow
	Ms. Johansson		Ms. Nathans		Ms. Stevinson

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I. Task Groups

- Negotiations Committee – Jeff Reaves
- Somerset Hills School District – Sarah Nathans
- Wellness Committee - Sonia Marto
- Technology Committee - Thomas Casey
- Security/Safety Ad Hoc - Giovanna Lamiera
- Child Care - Jennifer Johansson

Delegate/Representative Appointments

- New Jersey School Boards Association - Tom Casey
- Somerset Hills Municipal Alliance
- PTO –Giovanna Lamiera

J. BUSINESS

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

BEA/BoE Contract Approval

J.1 the four-year negotiated agreement, including salary guides and the contract, between the Bedminster Board of Education and the Bedminster Education Association, representing the Teachers, Paraprofessionals and Support Staff, for the period July 1, 2019 through June 30, 2023.

Policies

J.2 the **first reading** of the following policy:

Number	Description	Action*
P 0145	Board Member Resignation and Removal (M)	R
P 0164.6	Remote Public Board Meetings During a Declared Emergency (M)	N
P 1643	Family Leave (M)	N
P 2415	Every Student Succeeds Act (M)	R
P 2415.01	Academic Standards, Academic Assessments, and Accountability (M)	A
P 2415.02	Title I - Fiscal Responsibilities (M)	R
P 2415.03	Highly Qualified Teachers (M)	A
P 2415.05	Student Surveys, Analysis, and/or Evaluations (M)	R
P 2415.20	Every Student Succeeds Act Complaints (M)	R
P 3431.1	Family Leave (M)	A
P 3431.3	New Jersey Family Leave Insurance Program	A
P 4125	Employment of Support Staff Members (M)	R

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P 4431.1	Family Leave (M)	A
P 4431.3	New Jersey Family Leave Insurance Program	A
P 5330.01	Administration of Medical Cannabis (M)	R
P 6360	Political Contributions (M)	R
P 7425	Lead Testing of Water in Schools (M)	R
P 7430	School Safety (M)	A
P 8330	Student Records (M)	R
P 9713	Recruitment by Special Interest Groups (M)	R

* A - Abolished; N - New; R - Revised

J.3 the **first reading** of the following regulation:

Number	Description	Action*
R 1642	Earned Sick Leave Law (M)	R
R 2415.20	Every Student Succeeds Act Complaints (M)	R
R 5330.01	Administration of Medical Cannabis (M)	R
R 7425	Lead Testing of Water in Schools (M)	N
R 7430	School Safety (M)	A

* A - Abolished; N - New; R - Revised

NJDOE Non-Public Program

J.4 the following items for purchase through the NJDOE Non-Public Security Program for the 2020-2021 School Year:

School	Items	Program	Total Cost
Willow	Unifi Access Starter Kit - 3 @ \$464.00	Security	\$1,392.00
Willow	UVC G4 Pro Camera 3 Pack - 3 @ \$1,245.25	Security	\$3,735.75

J.5 the following items for purchase through the NJDOE CARES Act for the 2020-2021 School Year:

School	Items	Program	Total Cost
Willow	3 year subscription to Hapara Highlights for G Suite	Technology	\$1,782.00

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J.6 the amendment of additional funds in the amount of \$4,663.00 of the 2019-2020 CARES application.

Facilities Usage Request

J.7 the following facility requests:

Organization	Event	Room(s) Requested	Usage date(s) and time(s)
Bedminster Recreation Department	2021 Summer Camp Program	Cafeteria, Gym, Vocal Music, Instrumental Music, Art and Faculty Room	6/28/2021 - 8/13/2021

J.8 NewWay Master Scheduling Plan from The NewWay Technologies for \$9,750.00 for the continuation of PreK-8 master scheduling services.

J.9 Assistive Tek, LLC to provide assistive technology evaluations at \$1,300.00 each for student #301360.

J.10 Integrated Speech Pathology, LLC to provide evaluations for voice-output devices at \$1,200.00 each and training and setup assistance at \$130.00 per hour for student #301360.

2021-2022 Calendar

J.11 the 2021-2022 school calendar.

J. agenda items J.1 through J.11

	Mr. Calulo		Ms. Lamiera		Mr. Reeves
	Mr. Casey		Ms. Marto		Mr. Wolkow
	Ms. Johansson		Ms. Nathans		Ms. Stevinson

K. FINANCE

Finance & Facilities Committee Report - Howard Wolkow

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

2020-2021 Financial Reports

K.1 the Report of the Secretary for February 2021 submitted for Board review. As required by N.J.A.C. 6A:23-A-16.10(c)(3), the Business Administrator/Board Secretary, certifies that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

the recommendation that the Secretary's Report for February 2021 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2020-2021 fiscal year.

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It is recommended that the Treasurer’s Report for February 2021 be accepted and filed.

2020-2021 Invoices-General Agency Account

K.2 the invoices presented for payment totaling \$1,534,354.35 from the General Agency Account from February 19, 2021 through March 18, 2021.

Fund	Amount
(10) General Fund	\$1,527,163.76
(12) Capital Outlay	-0-
(20) Special Revenue	\$ 7,190.59
Total	\$1,534,354.35

2020-2021 Invoices-Student Activities Account

K.3 the invoices presented for payment totaling \$0.00 from the Student Activities Account from February 14, 2021 through March 13, 2021.

2020-2021 Invoices-Food Service Account

K.4 the invoices presented for payment totaling \$22,298.17 from the Food Service Account from February 14, 2021 through March 13, 2021.

2020-2021 Transfers

K.5 transfers totaling \$98,033.93 from February 14, 2021 through March 13, 2021 as per the monthly transfer report.

2021-2022 Travel Maximum

K.6 the following resolution:

WHEREAS, the Bedminster Township School Board of Education recognizes that school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or enhances the efficient operation of the school district; and

WHEREAS, N.J.A.C.6A:23B-1.1 et.seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

THEREFORE, be it resolved as per NJAC 6A:23A-7.3, that the Board of Education of the Township of Bedminster included in the 2021-2022 final budget a maximum expenditure amount that may be allotted for travel and expense reimbursement. The 2021-2022 budget includes a maximum travel appropriation of \$15,000. The School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded. Included in the 2021-2022 proposed budget is a maximum regular business travel amount of \$1,500 per employee.

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Preliminary Budget 2021-2022 School Year

K.7 the preliminary 2021-2022 school district budget to be submitted to the Executive County Superintendent of Schools as follows:

	Budget	Local Tax Levy
General Fund	\$22,238,664	\$17,702,488
Special Revenue Fund	\$336,235	\$0
Debt Service Fund	\$0	\$0
Total Budget	\$22,574,899	\$17,702,488

Approval to Withdraw from Tuition Reserve - FY22 Budget

K.8 the withdrawal of \$425,000.00 from the Tuition Reserve to be included in the 2021-2022 school district budget to fund additional school year requirements related to the payment of tuition.

Approval to Withdraw from Capital Reserves - FY22 Budget

K.9 the withdrawal of \$2,100,000.00 from the Capital Reserve account to be included in the 2021-2022 Budget. The Bedminster BOE approves the following Capital Reserve withdrawal of \$2,100,000 for the stated purpose of using these funds to replace the roof at Bedminster Township School.

K. agenda items K.1 through K.9

	Mr. Calulo		Ms. Lamiera		Mr. Reaves
	Mr. Casey		Ms. Marto		Mr. Wolkow
	Ms. Johansson		Ms. Nathans		Ms. Stevinson

L. PERSONNEL & PROGRAMS

Programs & Personnel Committee Report– Jennifer Johansson

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

HIB Report

L.1 the following resolution:

RESOLVED, that the Bedminster BOE accept the determination and consequences recommended by the Superintendent for Harassment, Intimidation, and Bullying case #144.

Personnel

L.2 the temporary reassignment of Jennifer Griffith, until further notice:

Grades 6-8 Spanish	Temporary assignment
Spanish Gr.6 - one weekly missed prep	35.00/hr

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Spanish Gr. 6 - 40 min class, five days per week	42.00/hr (prorated)
Spanish Gr. 5 - planning for two classes	42.00/hr (up to three hours/week)

- L.3 Carly Brantner, as 0.5 FTE Step 1 Paraprofessional, prorated salary of \$9,488.64 beginning March 5, 2021 for the 2020-2021 school year, in addition to her previously approved 0.5 FTE, BA Step 1 \$29,030 prorated teacher salary, as of January 25, 2021.
- L.4 Anvita Negi, additional \$6.25 per hour if asked to substitute teach through marking period 3, due to the on-site substitute increase.
- L.5 PJ Fusca as community service Student Technician, starting March 18, 2021.
- L.6 Karuna Vasandani as a substitute teacher for the 2020-2021 school year, per the substitute salary guide and pursuant to a successful clearance of P.L. 2018, c.5.

2020-2021 Stipends

- L.7 the stipends being offered for the 2020-2021 school year, part of the negotiated contract between the Bedminster BoE and Bedminster BEA in effect from July 1, 2019 through June 30, 2023.

BEDMINSTER SCHOOL 2020-2021 EXTRA-CURRICULAR ACTIVITIES			
Activity Type	Number of Positions	Name of Staff Member	*Individual Stipend Amount
Athletic Coordinator	1	Andrew Oliveri	\$4,998.00
Baseball Head Coach - Boys	1	Kyle Johnson	\$3,110.00
Baseball Assistant Coach - Boys	1	Colin White	\$1,919.00
Softball Head Coach - Girls	1	Patrick McNamara	\$3,110.00
Softball Assistant Coach - Girls	1	Anne James	\$1,919.00
Lacrosse Head Coach	1	Ted Biletski	\$3,110.00
Lacrosse Assistant Coach	1	Andrew Oliveri	\$1,919.00

*Positions are subject to prorated payment, should the season be shortened or altered

BTS Wellness Week

- L.8 the following for participating:
 Excellent Physical Therapists - Cheryl Arnold, Ashley Treich;
 Supervised Interns - Maschios

Curriculum

- L.9 the following areas in need of curriculum revisions:

College/Career Readiness	Computer Science and Design Thinking	ELA / ELL-ESL	Guidance
Infusion of social emotional wellness	Math	Physical Education/Health	PreK

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Science	Social Studies	Visual/Performing Arts	World Language
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L.10 go into Executive Session at 6:30pm at the next regularly scheduled meeting of the Board on April 29, 2021.

L. Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve agenda item L.1 through L.10

Mr. Calulo	Ms. Lamiera	Mr. Reaves
Mr. Casey	Ms. Marto	Mr. Wolkow
Ms. Johansson	Ms. Nathans	Ms. Stevinson

M. Public Questions/Comments

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N. Adjournment

NEXT MEETING(S) SCHEDULED FOR:

**April 29, 2021 (Budget/Public Hearing)
EXECUTIVE SESSION 6:30 PM
OPEN PUBLIC MEETING 7:30 PM**