

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
July 14, 2022  
7:00 p.m**

**A. Call to Order**

President Stevinson called the meeting to order at 7:05 p.m.

**B. Open Public Meeting Notice**

*In compliance with the "Open Public Meeting Act of the State of New Jersey" adequate notice of this meeting of the Board of Education of the Township of Bedminster was provided in the following manner: On June 30, 2022, adequate written notice of this meeting was posted at the bulletin board in the Township Clerk's Office at the Bedminster Township Municipal Building and the Main Office of the Bedminster Township School, mailed to The Courier News, The Bernardsville News, and all subscribers, and filed with the Township Clerk. Tonight's meeting will be held remotely, with a call-in option, and will offer the opportunity for public comment. Please see the District's website home page for information on how the public may participate.*

Eulalia Gillis read the open public meeting notice.

**C. Pledge of Allegiance**

Eulalia Gillis led the Pledge of Allegiance.

**D. Roll Call**

	Roll Call	Absent	Mr. Calulo	Yes	Mr. Wickizer
		Yes	Ms. Nathans	Yes	Mr. Wolkow
Yes	Ms. Biedron	Yes	Mr. Reaves	Yes	Ms. Stevinson

**E. Executive Session – 6:30 p.m.**

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

WHEREAS, the items that are permitted to be discussed in executive session are as follows:

1. a matter rendered confidential by federal or state law
2. a matter in which release of information would impair the right to receive government funds
3. material the disclosure of which constitutes an unwarranted invasion of individual privacy
4. a collective bargaining agreement and/or negotiations related to it
5. a matter involving the purchase, lease, or acquisition of real property with public funds
6. protection of public safety and property and/or investigations of possible violations or violations of law
7. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
8. specific prospective or current employees unless all who could be adversely affected request an open session
9. deliberation after a public hearing that could result in a civil penalty or other loss

NOW THEREFORE BE IT RESOLVED, that the Board of Education will be discussing items 1 [HIB#150, 152] and 7.

Action may (or may not) take place on these items. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

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**Open Public Meeting @ 7:00 p.m.**

**F. Superintendent's Report**

- Enrollment, NJQSAC scores
- SSDS Reporting Period 1/1-6/30, # of substantiated, trainings
- Vote November - ballot question 9 to 7 members of the BoE
- planning for next year, highlights were shared @ P&P and F&F
- Welcome our BEA council - year 2
- Looking forward to working with our staff in the new year
- September is always a fresh start

**Business Administrator's Report**

- Summer projects
- Getting financials updated and will be contacting auditors by month end

**G. Public Questions/Comments**

*Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda items only. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, before the statement being read at a Board Meeting. As tonight's meeting is being held virtually, please see the directions on our District's website which specify the manner in which questions and comments may be communicated to the BoE.*

- None

**H. Approval of Minutes**

Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent, approve the minutes of the following meetings:

- June 9, 2022, Executive Session Minutes
- June 9, 2022, Regular Meeting Minutes
- June 27, 2022 Special Executive Meeting Minutes

Motion to approve **Items H.** moved by Ms. Stevinson, seconded by Mr. Wickizer

	Roll Call	Absent	Mr. Calulo	Yes	Mr. Wickizer
		Yes	Ms. Nathans	Yes	Mr. Wolkow
Abstain June 9, 2022; Yes June 27, 2022	Ms. Biedron	Abstain June 9, 2022; Yes June 27, 2022	Mr. Reaves	Yes	Ms. Stevinson

**I. Task Groups**

- Negotiations Committee – Suzie Stevinson
  - No meetings over the summer
- Somerset Hills School District – Sarah Nathans

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- No meeting until 8/22
- Technology Committee - Stephen Calulo
  - New website
- Security/Safety Ad Hoc - Suzie Stevinson
  - Briefly met during P&P committee meeting
- Child Care - Gabriel Wickizer
  - No meeting until 3rd week of September

**Delegate/Representative Appointments**

- New Jersey School Boards Association - Christy Biedron
  - Workshop 10/24-10/26
  - Professional learning opportunity
- PTO – Suzie Stevinson
  - No report

**J. BUSINESS**

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

**Policy**

J.1 the **second reading** of the following policies:

<b>Number</b>	<b>Description</b>	<b>Action</b>
P 1648.14	Safety Plan for Healthcare Settings in School Buildings - COVID-19	A
P 1648.15	Recordkeeping for Healthcare Settings in School Buildings - COVID-19	N
P 2415.04	Title I - District-Wide Parent and Family Engagement	N
P 2415.50	Title I - School Parent and Family Engagement	N
P 2417	Student Intervention and Referral Services	R
P 3161	Examination for Cause	R
P 4161	Examination for Cause	R
P 5512	Harassment, Intimidation, and Bullying	R
P 7410	Maintenance and Repair	R
P 8420	Emergency and Crisis Situations	R
P 9320	Cooperation with Law Enforcement Agencies	R

\* A - Abolished; N - New; R - Revised

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**Regulations**

J.2 the second reading of the following regulations:

Number	Description	Action
R 7410	Maintenance and Repair	R
R 9320	Cooperation with Law Enforcement Agencies	R

\* A - Abolished; N - New; R - Revised

J.3 Rescind the following regulation:

R 7410.01	Facilities, Maintenance, Repair Scheduling, and Accounting rescind (N/A to BTS) - first reading was June 9, 2022	R
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**Technology**

J.4 Gaggle Safety Management providing email filters for the 2022-2023 school year in the amount of \$6,642.00.

**Professional Services**

J.5 the establishment of the maximum dollar limits for the following professional services for the 2022-2023 school year according to bylaw #0177 and N.J.A.C. 6A:23a-5.2:

Architect:	\$ 6,800.00
Legal:	\$47,000.00
School Physician:	\$ 1,750.00
Auditor:	\$34,335.00
Public Relations:	\$ 1,000.00

J.6 the following tuition rates for regular programs for the 2022-2023 school year exclusive of any required or additional mandated special services:

- Pre-K/Kindergarten: \$20,498.00
- Grades 1-5: \$19,192.00
- Grades 6-8: \$19,819.00

**IDEA-Title Funding**

J.7 and accept the following 2022-2023 grant funding and approve the application for submission to the NJDOE:

Individuals with Disabilities Education Act (IDEA)

● Basic	\$168,378.00
● Pre-School	<u>\$ 7,319.00</u>
Total	\$175,697.00

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**Student Services Contracts**

J.8 the renewal contracts for the 2022-2023 school year:

Student #289584	Lakeview School, Edison, NJ	\$110,693.10
OT Services	Therapeutic Intervention, Inc.	School based therapy (in district): \$97.50/hr Home based Therapy: \$112.00/visit Evaluations: \$400.00/evaluation
Student #291214	Homecare Therapies dba Horizon Healthcare Staffing	\$64.00 per hour for daily nursing services while attending PG Chambers
Student #289584	Maxim Healthcare Services, Inc.	\$72.00 per hour for daily nursing services while attending Lakeview School
Student #329614	Summit Speech School	\$195.00 per hour for Itinerant Teacher services, four (4) consults a year
On-site counseling and mental health support	Thrive Alliance Group	up to \$135,000.00, partially funded through Title I and Title IV

J.9 Bayada Home Health Care, Inc. to provide daily nurse services for student #289584 while attending Lakeview School in Edison, NJ at \$60.00 per hour starting July 6, 2022 through June 30, 2023.

J.10 the agreement with Rutgers University Behavioral Healthcare Child and Adolescent Inpatient Services (UBHCt CAIS) Medical Bedside Instruction billing rate of \$70.00 per hour for the 2022-2023 school year.

**Transportation Contracts**

J.11 a transportation contract for routes 15211/15212 with Barker Bus Company to Bedminster Township School effective July 1, 2022 through June 30, 2023 at a total cost of \$122,467.80.

J.12 the following public school transportation contracts with Barker Bus Company, Bridgewater, NJ for the 2022-2023 school year, at a 1.91% CPI increase as per NJDOE regulations for a total cost of \$451,027.26.

Route #	Destination	2021-2022 Route Costs	2022-2023 Increase	2022-2023 Route Costs
E-2	Bedminster School	\$27,569.78	\$526.58	\$28,096.36
E-3	Bedminster School	\$27,569.78	\$526.58	\$28,096.36
E-4	Bedminster School	\$27,569.78	\$526.58	\$28,096.36
E-5	Bedminster School	\$27,569.78	\$526.58	\$28,096.36
E-6	Bedminster School	\$27,569.78	\$526.58	\$28,096.36

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E-7	Bedminster School	\$27,569.78	\$526.58	\$28,096.36
E-8	Bedminster School	\$27,569.78	\$526.58	\$28,096.36
E-9	Bedminster School	\$27,569.78	\$526.58	\$28,096.36
E-10	Bedminster School	\$27,569.78	\$526.58	\$28,096.36
E-12	Bedminster School	\$27,569.78	\$526.58	\$28,096.36
E-13	Bedminster School	\$28,298.61	\$540.50	\$28,839.11
HS-1	Bernards High School	\$27,569.78	\$526.58	\$28,096.36
HS-2	Bernards High School	\$27,569.78	\$526.58	\$28,096.36
HS-3	Bernards High School	\$27,569.78	\$526.58	\$28,096.36
HS-4	Bernards High School	\$27,569.78	\$526.58	\$28,096.36
HS-5	Bernards High School	\$28,298.61	\$540.50	\$28,839.11
	<b>Total Cost</b>	<b>\$442,574.14</b>	<b>\$8,453.12</b>	<b>\$451,027.26</b>

J.13 transportation for student activities for the 2022-2023 school year:

Company	Rate	Comments
Barker Bus	\$400.00 per block (3-hour minimum)	\$135.00 each additional hour
Kensington Bus	\$435.00 per block (3-hour minimum)	\$145.00 each additional hour

**Facilities Usage Request**

J.14 the following facility requests:

Organization	Event	Room(s) Requested	Usage date(s) and time(s)
Scouts Pack 1749	University of Scouting and Merit Badge Workshop	Cafetorium and classrooms	12/10/22 from 8:00am - 5:00pm

**Donation**

J.15 the gift from the Skuraton Family for their donation of a 20-gallon fish tank with an LED light, heater, and multi-level filtration system at \$125.00.

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**J.** agenda items J.1 through J.15

Motion to approve **Items J.** moved by Ms. Stevinson, seconded by Mr. Wolkow

	Roll Call	Absent	Mr. Calulo	Yes	Mr. Wickizer
		Yes	Ms. Nathans	Abstain J.14; Yes	Mr. Wolkow
Yes	Ms. Biedron	Yes	Mr. Reaves	Yes	Ms. Stevinson

**K. FINANCE**

Finance & Facilities Committee Report - Howard Wolkow

- F&F met 7/12 - summer projects, A/C board repair, PTO-cup fence, tech plan, maintenance plan

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

**2021-2022 Financial Reports**

K.1 the Report of the Secretary for June 2022 submitted for Board review. As required by N.J.A.C. 6A:23-A-16.10(c)(3), I, Eulalia Gillis, Interim Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

the recommendation that the Secretary's Report for June 2022 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2021-2022 fiscal year.

It is recommended that the Treasurer's Report for June 2022 be accepted and filed.

**2021-2022 Invoices-General Agency Account**

K.2 invoices presented for payment totaling \$1,117,587.48 from the General Agency Account from June 9, 2022 through June 30, 2022.

Fund	Amount
(10) General Fund	\$1,067,282.03
(12) Capital Outlay	\$0
(20) Special Revenue	\$50,305.45
(30) Capital Projects	\$0
(40) Debt Services	\$0
<b>Total</b>	<b>\$1,117,587.48</b>

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**2022-2023 Invoices-General Agency Account**

K.3 invoices presented for payment totaling \$672,726.10 from the General Agency Account from July 1, 2022 through July 13, 2022.

Fund	Amount
(10) General Fund	\$640,724.36
(12) Capital Outlay	\$0
(20) Special Revenue	\$32,001.74
(30) Capital Projects	\$0
(40) Debt Services	\$0
<b>Total</b>	<b>\$672,726.10</b>

**2021-2022 Invoices-Student Activities Account**

K.4 invoices presented for payment totaling \$8,000.80 from the Student Activities Account from June 5, 2022, through June 30, 2022.

**2022-2023 Invoices-Student Activities Account**

K.5 invoices presented for payment totaling \$0 from the Student Activities Account from July 1, 2022, through July 9, 2022.

**2021-2022 Invoices-Food Service Account**

K.6 invoices presented for payment totaling \$17,692.75 from the Food Service Account from June 5, 2022, through June 30, 2022.

**2022-2023 Invoices-Food Service Account**

K.7 invoices presented for payment totaling \$2,196.60 from the Food Service Account from July 1, 2022, through July 9, 2022.

**2021-2022 Transfers**

K.8 transfers for the 2021-2022 school year totaling \$32,793.17 from June 5, 2022, through June 30, 2022, as per the monthly transfer report.

**2022-2023 Transfers**

K.9 transfers for the 2022-2023 school year totaling \$0.00 from July 1, 2022, through July 9, 2022, as per the monthly transfer report.

**Roof Contractor Payment**

K.10 application 003 final payment for Weatherproofing Technologies for the Bedminster Township School Roof Replacement in the amount of \$466,756.62



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K. agenda items K.1 through K.10

Motion to approve **Items K.** moved by Ms. Stevinson, seconded by Ms. Nathans

	Roll Call	Absent	Mr. Calulo	Yes	Mr. Wickizer
		Yes	Ms. Nathans	Yes	Mr. Wolkow
Yes	Ms. Biedron	Yes	Mr. Reaves	Yes	Ms. Stevinson

**PERSONNEL & PROGRAMS**

Programs & Personnel Committee Report – Stephen Calulo

- New subs, student technicians, mandatory HIB reporting, extended school year teachers, welcome new teachers and custodian, new nurse, curriculum writing

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

**HIB Report**

L.1 the following resolution:

**RESOLVED**, that the Bedminster BOE accept the determination and consequences recommended by the Superintendent for Harassment, Intimidation, and Bullying case #150.

**Substitutes 2022-2023 School Year**

L.2 the following substitute teachers for the 2022-2023 school year, per the substitute salary guide:

Danielle Conti	Bill Gardner	Daniel O'Connor	Caroline Fish	Rachael Apanovitch
Julie Ocken	Donna Turso	Laura Fahey	Maria Fernando	Cindy Smith
William Perry	Ruth Kalamarides	Doris Palkowich	Abigail Hoffner	Carol Marano
Mara Muehlheim	Taranjeet Sodhi	Karuna Vasadani	Kim deZutter	Olivia Starr
Cathleen Ciarelli				

**Assistants**

L.3 the following for the 2022-2023 school year:

Student Name	Position	Cost
Erik Johnsen	General Building support, as needed	\$13.00/hr (not to exceed \$2,500.00)
Adi Raj	Student Technician	\$13.00/hr (not to exceed \$2,350.00)
Brandon Lekai	Student Technician	\$0 (Community service)
Willian Handerhan	Student Technician	\$0 (Community service)
PJ Fusca	Student Technician	\$0 (Community service)

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**HIB Mandating Reporting**

- L.4 the SSDS/HIB Grade ITP submission for reporting period 2 data collection dates of incidents, trainings, and programs for January 1, 2022, through June 30, 2022. Safety & Climate meetings were held on May 25, 2022, June 11, 2022 and June 15, 2022.

**Student Academic Recovery**

- L.5 the contract with Educere, LLC, to offer virtual education programs, at the parents' expense, as needed for the 2022-2023 school year.

**Extended School Year Program**

- L.6 the following staff for the 2022-2023 Extended School Year Program Monday through Thursday, July 5, 2022 through August 11, 2022 from 9:00 am - 12:00 pm:

Ana Grimm Bolle	Teacher	\$42.00 per hour
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- L.7 the following for summer lunch duty for the 2022-2023 School Year for the stipend amount of \$33 per hour:  
Lauryn Resotka, Carolyn Spero

**Interim School Business Administrator/Board Secretary**

- L.8 Eulalia Gillis as Interim School Business Administrator/Board Secretary, at the rate of \$650.00 per diem effective on or about July 15, 2022 through on or about January 15, 2023.

**New Hires**

- L.9 the following newly hired staff per the provisions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023 and pursuant to a successful clearance of P.L. 2018, c.5:

Name	Position	Salary	Anticipated start date
Indiana Caudle	Leave Replacement Teacher	\$60,020.00 (BA Step 1) Prorated	September 1, 2022 through on or about January 30, 2023
Felix Cueto	Custodian	\$35,000.00 Prorated	July 15, 2022

**Revisions/Salary Adjustment**

- L.10 rescind the salary for the following:

Karolina Zerjav	Full Time Paraprofessional	\$25,640.00
Lisa Bodaj	Teacher	\$75,335.00 (BA+30 Step 14)
Salomeh Ahmadi	Part-Time Nurse	\$43.94 per hour BA Step 4 up to 10 hours per week

- L.11 approve the following salaries pursuant to the terms and conditions of the Bedminster Township Board of Education and the BEA contract in effect from July 1, 2019 through June 30, 2023:

Karolina Zerjav	Full Time Paraprofessional	\$26,475.00 Step 8
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Lisa Bodaj	Teacher	\$76,695.00 (BA+15 Step 15)
Salomeh Ahmadi	Part-Time Nurse	\$45.04 per hour BA Step 4 up to 10 hours per week

**Maternity Leave**

L.12 a maternity leave of absence for Klaudia Zdybel, School Psychologist, under the Family and Medical Leave Act to begin on or before September 1, 2022 through on or about January 27, 2023.

L.13 a maternity leave of absence extension for Jessica Styler, teacher, under the NJ Family leave act through January 31, 2023.

**Retirement/Resignation(s)**

L.14 the retirement of Sikhouane Sayachak, custodian, effective July 13, 2022 and thank you for the dedicated service to the students of Bedminster Township School.

L.15 the following resignations:

Daniel Spautz	Teacher	June 30, 2022
Erica Kastell	LDT-C	September 3, 2022

**Payment Unused Days**

L.16 the following to receive payment for unused sick days upon their retirement per the terms and conditions of the applicable employment contract:

Debbie Friedman	\$13,282.50	retired June 30, 2022
John Philips	\$12,390.00	retired June 30, 2022
Sikhouane Sayachak	\$4,260.00	retired July 13, 2022

**Workshops**

L.17 the following staff for the workshop listed:

Name	DATE	TITLE	COST
Corby Swan	7/13/2022	School Safety Symposium; Matawan, NJ	\$0.00 Registration; \$23.18 mileage; \$4.00 tolls
Corby Swan	7/25/2022 - 7/29/2022	2022 National School Safety Conference; Orlando, FL	\$600.00 Registration; \$450.20 flight; \$515.75 hotel; \$97.68 rental car; \$12.00 tolls; \$310.50 meals

**Curriculum Writing/Revisions**

L.18 the following staff at \$42.00/hr. for the curriculum per the terms and conditions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023:

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Name	SUBJECT / GRADE LEVEL	Total hours
J. Puglia	Technology units Grades 5-6	Up to 40
J.Puglia	Technology units Grades 7-8	Up to 40
M. Mowery	Instructional Center units Grades 5-8	Up to 40
J. Puglia	STEM/Robotics/Coding I	Up to 40
J.Puglia	STEM/Robotics/Coding II	Up to 40
	Health/Physical Education	Up to 40
L. Resotka/C. Spero (split)	Grade 1 ELA	Up to 40
L. Resotka/C. Spero (split)	Grade 1 Science	Up to 40

**Curriculum Resources**

L.19 the following are adopted for Level 1 French readers at the Middle School level:

Je t'aime Paris	Daniel le detective	Le Capybara Botte
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L.20 the Bedminster Township Board of Education to go into Executive Session at 6:30 pm at the next regularly scheduled meeting on September 15, 2022.

L. agenda item L.1 through L.20

Motion to approve **Items L.** moved by Ms. Stevinson, seconded by Ms. Nathans

	Roll Call	Absent	Mr. Calulo	Yes	Mr. Wickizer
		Yes	Ms. Nathans	Yes	Mr. Wolkow
Yes	Ms. Biedron	Yes	Mr. Reaves	Yes	Ms. Stevinson

**M. Public Questions/Comments**

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- Ms. Giordano - remind board for Fall Fest in October 22, 2022

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**N. Adjournment**

Motion to go into Executive Session at 7:41 p.m. moved by Ms. Stevinson, seconded by Mr. Reaves  
Carried as follows: Yes: (6); No: (0); Abstain: (0)

**NEXT MEETING(S) SCHEDULED FOR:**

**September 15, 2022  
EXECUTIVE SESSION 6:30 PM  
OPEN PUBLIC MEETING 7:00 PM**

Respectfully submitted,



Eulalia Gillis

Board Secretary

1895