

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
September 15, 2022  
7:00 p.m.**

**A. Call to Order**

President Stevinson called the meeting to order at 7:22 p.m.

**B. Open Public Meeting Notice**

*In compliance with the "Open Public Meeting Act of the State of New Jersey" adequate notice of this meeting of the Board of Education of the Township of Bedminster was provided in the following manner: On June 2, 2022, adequate written notice of this meeting was posted at the bulletin board in the Township Clerk's Office at the Bedminster Township Municipal Building and the Main Office of the Bedminster Township School, mailed to The Courier News, The Bernardsville News, and all subscribers, and filed with the Township Clerk.*

Eulalia Gillis read the open public meeting notice.

**C. Pledge of Allegiance**

Eulalia Gillis led the Pledge of Allegiance.

**D. Board Vacancy 18A:12-15**

**BE IT RESOLVED**, that the Bedminster Board of Education accept the decision of the Somerset County Superintendent for membership to the Board of Education of one (1) person for the rest of the term ending 2023:

Judy Creelman

**E. Oath of Office to New Board Member**

**F. Roll Call**

	Roll Call	Yes	Mr. Calulo	Yes	Mr. Reaves
		Yes	Ms. Creelman	Yes	Mr. Wickizer
Yes	Ms. Biedron	Yes	Ms. Nathans	Yes	Ms. Stevinson

**G. Executive Session – 6:30 p.m.**

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

WHEREAS, the items that are permitted to be discussed in executive session are as follows:

1. a matter rendered confidential by federal or state law
2. a matter in which release of information would impair the right to receive government funds
3. material the disclosure of which constitutes an unwarranted invasion of individual privacy
4. a collective bargaining agreement and/or negotiations related to it
5. a matter involving the purchase, lease, or acquisition of real property with public funds
6. protection of public safety and property and/or investigations of possible violations or violations of law
7. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
8. specific prospective or current employees unless all who could be adversely affected request an open session

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9. deliberation after a public hearing that could result in a civil penalty or other loss

NOW THEREFORE BE IT RESOLVED, that the Board of Education will be discussing items 1 [HIB#152] and annual BoE NJSBA training.

Action may (or may not) take place on these items. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

**Open Public Meeting @ 7:00 p.m.**

**H. Superintendent's Report**

- Welcome back & welcome new staff members, new PTO board
- Thanks PTO & parent volunteers - welcome lunch, orientation celebration, & help with Kindergarten
- Thanks to BHS Hall of Fame - invitation 10/7
- Thanks Custodial & office support staff with no AC in office this summer
- Upgraded playground - baseball field, new fenced in garden, tiling
- Thanks - PTO gift of BTS school spirit logo on softball field
- Come out & Vote November, move from a 9-7 member board
- Chain of Command
- Expanding our residency certification checks
- Threat assessment team by 7/1/2023
- Fall Fest Sat 10/22 BoE tent 12-5, BoE & office to represent
- Back to School Night, early dismissal days 9/28 & 9/29 & Oct 3 in-service early dismissal
- Conferences November 7-9
- NJSBA workshop is Oct 24-26th
- Dr. Omegna's correspondence - testing activity & dates for the school year
- Retirement - Chief Rock
- Emergency Virtual or Remote Instruction plan & Safe Return Plan
- Loss of Mr. Hachey and our very own BoE member, Mr. Howard Wolkow

**Business Administrator's Report**

- Auditors here in late August
- Summer work in building
- Reminder - Board members to complete your Governance class

**I. Public Questions/Comments**

*Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda items only. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, before the statement being read at a Board Meeting.*

- None

**J. Approval of Minutes**

Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent, approve the minutes of the following meetings:

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- July 14, 2022 Executive Session Minutes
- July 14, 2022 Regular Meeting Minutes

Motion to approve **Items J.** moved by Ms. Stevinson, seconded by Mr. Wickizer

	Roll Call	Abstain	Mr. Calulo	Yes	Mr. Reaves
		Abstain	Ms. Creelman	Yes	Mr. Wickizer
Yes	Ms. Biedron	Yes	Ms. Nathans	Yes	Ms. Stevinson

**K. Task Groups**

- Negotiations Committee – Suzie Stevinson
  - Starting to get dates together
- Somerset Hills School District – Sarah Nathans
  - Was not able to attend the September meeting
- Technology Committee - Stephen Calulo
  - Was not present at the meeting
- Security/Safety Ad Hoc - Suzie Stevinson
  - No meeting was held
- Child Care - Gabriel Wickizer
  - YMCA 1st meeting confirmed services, we have morning and after care; change in cost, +\$20 get a full membership for the child to the ‘Y’
  - New app - group meet all communications come through this

**Delegate/Representative Appointments**

- New Jersey School Boards Association - Christy Biedron
  - School Board notes had a nice write up on Howard Wolkow
  - Online training for Board members
- PTO – Suzie Stevinson
  - Gift was the cupping on the softball field
  - 1st meeting is next week

**L. Business**

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

**Technology**

L.1 the following annual renewals for the 2022-2023 School Year

Vendor	Total	Comment
Sonicwall	\$5,135.72	firewall

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**Student Services Contracts**

L.2 the new contracts for the 2022-2023 school year:

Student #329614	Lake Drive Program Itinerant Services	\$170.00 per hour for Itinerant Teacher services, \$400.00 per report
Supplemental Transition Services	Community Options, Inc.	\$81,460.00
Student #289353	Hunterdon Preparatory School	\$59,247.00

L.3 the renewal contracts for the 2022-2023 school year:

Student #120	ECLC of New Jersey	\$70,644.00
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L.4 rescind the approval of:

Student #329614	Summit Speech School	\$195.00 per hour for Itinerant Teacher services, four (4) consults a year
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**NJDOE Non-Public Program**

L.5 the following non-public allocations for the 2022-2023 School Year:

School	Program	Allocation
Giving Nest	Security	\$2,050.00
Willow	Security	\$28,290.00
Giving Nest	Nursing	\$1,120.00
Willow	Nursing	\$15,456.00
Giving Nest	Technology	\$420.00
Willow	Technology	\$5,796.00
Giving Nest	Textbook	\$660.00
Willow	Textbook	\$9,108.00
Willow	Chapter 192	\$0
Willow	Chapter 193	\$10,283.00

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L.6 the following item for purchase through the NJDOE Non-Public Programs for the 2022-2023 School Year:

School	Items	Program	Total Cost
Giving Nest	New lockset and slide bolts/deadbolts for Preschool	Security	\$1,776.01
Willow	6 tablet stations for access to control system	Security	\$5,703.54
Willow	8 camera IR extenders to improve campus security and 10 door access units for keyless entry for teachers	Security	\$2,451.16
Giving Nest	Padfolio and iPad	Technology	\$175.00
Willow	Projector and mount; chromebooks and licenses; charging stations; expand wireless network; hubs	Technology	\$5,247.07

L.7 the motion to submit the revised Emergency Virtual or Remote Instruction plan per ch. 27, A-3904, and Safe Return Back plan which is tied to the ARP-ESSR Grant, and is due to the NJDoE by September 2022.

L.8 tuition contract totaling \$4,588,800.00 for 239 students to attend Bernards High School, Bernardsville, NJ for the 2022-2023 school year.

L.9 Acclaim Inventory to conduct the capital/fixed asset inventory required per GASB34 for the 2022-2023 school year at a total cost of \$1,800.00.

L.10 the following 8th Grade Fundraising Activities for the 2022-2023 school year:

Far Hills Race Parking	October 15, 2022	Charge for parking at the Bedminster School and the Old School parking lots
Fall Fest	October 22, 2022	Sell Mums and 50/50 raffle tickets
Thanksgiving Pie Sale	October/November 2022	
Holiday Workshop	December 2022	Sell various items for the Holidays in room 315

**Facilities Usage Request**

L.11 the following facility requests:

Organization	Event	Room(s) Requested	Usage date(s) and time(s)
PTO	Homeroom Parent Meeting	Room 315	9/20/2022 @ 6:15pm - 7:00pm
	2022-2023 Monthly Meetings	Room 315	9/20; 10/11; 11/15; 12/13; 1/10; 2/14; 3/14; 4/11; 5/9 and 6/13 @ 7:00pm - 8:00pm

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	Welcome Back Luncheon	Cafetorium	9/6/2022 @ 9:30am - 1:30pm (including setup)
	Ice Cream Social	Cafetorium	9/6/2022 @ 3:30pm - 5:30pm (including setup)
Bedminster Recreation	Travel Basketball Tryouts	Gym	10/3/2022-10/28/2022 Monday thru Friday @6:00pm-9:00pm
	Basketball Practice/Games	Gym	10/31/2022-3/17/2023 Monday thru Friday @ 5:30pm-9:30pm
	Basketball Clinics/Games	Gym	11/5/2022-3/18/2023 Saturday @ 9:00am-5:00pm
Cub Scout Pack 1749	Weekly meetings	Cafetorium	Mondays in September through June @ 6:00pm - 8:00pm
	District Meeting	Cafetorium and Faculty Room	9/7/2022 @ 7:00pm - 9:30pm

**Policy**

L.12 the first reading of the following policies:

Number	Description	Action
0163	Quorum	R
P 1511	Board of Education Website Accessibility	R
P 2415	Every Student Succeeds Act	R
P 2432	School Sponsored Publications	A
P 3216	Dress and Grooming	R
P 3270	Professional Responsibilities	N
P 4216	Dress and Grooming	N
P 5513	Care of School Property	R
P5517	School District Issued Student Identification Cards	N
P 5722	Student Journalism	N

\* A - Abolished; N - New; R - Revised

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**Regulations**

L.13 the first reading of the following regulations:

Number	Description	Action
R 3270	Lesson Plans and Plan Books	N
R 5513	Care of School Property	R

\* A - Abolished; N - New; R - Revised

**Donation**

L.14 and thank Patricia Redmond for the gift of school supplies.

**2022-2023 Volunteers**

L.15 the following volunteers for the 2022-2023 school year:

Provider	Activity
Marie Newell	Field Hockey Assistant Coach

L. agenda items L.1 through L.15

Motion to approve **Items L.** moved by Mr. Reaves, seconded by Mr. Calulo

	Roll Call	Yes	Mr. Calulo	Yes	Mr. Reaves
		Abstain	Ms. Creelman	Yes	Mr. Wickizer
Yes	Ms. Biedron	Yes	Ms. Nathans	Abstain L.10; Yes	Ms. Stevinson

**M. FINANCE**

Finance & Facilities Committee Report

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

**2022-2023 Financial Reports**

M.1 the Report of the Secretary for July and August 2022 submitted for Board review. As required by N.J.A.C. 6A:23-A-16.10(c)(3), I, Eulalia Gillis, Interim Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

the recommendation that the Secretary's Report for July and August 2022 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2020-2021 fiscal year.

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It is recommended that the Treasurer’s Report for July and August 2022 be accepted and filed.

**2022-2023 Invoices-General Agency Account**

M.2 the invoices presented for payment totaling \$2,824,550.14 from the General Agency Account from July 14, 2022 through September 14, 2022.

Fund	Amount
(10) General Fund	\$2,493,888.19
(12) Capital Outlay	\$239,235.87
(20) Special Revenue	\$91,426.08
(30) Capital Projects	\$0
(40) Debt Services	\$0
<b>Total</b>	<b>\$2,824,550.14</b>

**2022-2023 Invoices-Student Activities Account**

M.3 the invoices presented for payment totaling \$4,763.00 from the Student Activities Account from July 10, 2022 through September 10, 2022.

**2022-2023 Invoices-Food Service Account**

M.4 the invoices presented for payment totaling \$26,030.20 from the Food Service Account from July 10, 2022 through September 10, 2022.

**2022-2023 Transfers**

M.5 transfers for the 2022-2023 school year totaling \$19,915.42 from July 10, 2022 through September 10, 2022 as per the monthly transfer report.

M. Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve agenda items M.1 through M.5

Motion to approve **Items M.** moved by Ms. Stevinson, seconded by Ms. Nathans

	Roll Call	Yes	Mr. Calulo	Yes	Mr. Reaves
		Abstain	Ms. Creelman	Yes	Mr. Wickizer
Yes	Ms. Biedron	Yes	Ms. Nathans	Yes	Ms. Stevinson

**N. PERSONNEL & PROGRAMS**

Programs & Personnel Committee Report – Stephen Calulo

- Reviewed all N. items



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Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

**HIB Report**

N.1 the following resolution:

**RESOLVED**, that the Bedminster BOE accept the determination and consequences recommended by the Superintendent for Harassment, Intimidation, and Bullying case #152.

**Paraprofessional SOA**

N.2 the Statement of Assurance (SOA) regarding the use of the Paraprofessional Staff for the 2022-2023 school year.

**New Hires/Substitute(s)**

N.3 the following newly hired staff per the provisions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023 and pursuant to a successful clearance of P.L. 2018, c.5:

Name	Position	Salary	Anticipated start date
Sean Fitzmaurice	Leave Replacement School Psychologist	\$68,065.00 PhD Step 1 - prorated	September 1, 2022 through on or about January 31, 2023
Daniel O'Connell	Physical Education - part time	\$36,012.00 BA Step 1 (.6FTE)	On or about September 1, 2022
Julia Fasano	Leave Replacement Special Education Teacher	\$60,020.00 BA Step 1 - prorated	September 1, 2022 through on or about January 31, 2023
Andrea Legiadre	LDT-C	\$76,465.00 MA Step 14 - prorated	On or about September 23, 2022

N.4 Katherine Ollis as Substitute Teachers for the 2022-2023 school year, per the substitute salary guide and pursuant to a successful clearance of P.L. 2018, c.5 and criminal history.

**Course Approval**

N.5 tuition reimbursement for the following staff per the terms and conditions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023:

Name	Course	Credits	School	Term	Estimated Amount
Ashley Isello	Inquiry I	3	Rutgers	Fall 2022	\$2,272.00
	Learning and Learners II	3	Rutgers	Fall 2022	\$2,272.00
Colin White	Assessment and Evaluation	3	NJCU	Fall 2022	\$3,681.75
	Advanced Administration & Supervision of Technology in Educational Settings	3	NJCU	Fall 2022	\$3,681.75

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Megan Wysocki	The Mindful Classroom	3	TCNJ	Fall 2022	\$1,920.00
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**Course Approval**

N.6 tuition reimbursement for the following staff:

Name	Course	Credits	School	Term	Estimated Amount
Lauren Zugale	GED-720 Special Populations	3	Centenary	Fall 2022	\$2,301.75
	GED-700 Communication and Public Relations	3	Centenary	Fall 2022	\$2,301.75

**Workshops**

N.7 the following staff for the workshop listed:

Name	DATE	TITLE	COST
Klaudia Zdybel	8/8/2022	Safety Care Trainer Recertification; Fairfield, NJ	\$525.00 Registration
Jennifer Giordano	8/16/2022; 10/17/2022; 1/11/2023; 3/15/2023	NJASA - Human Resource Professionals	\$500.00 Registration
Elizabeth Meechan	10/4/2022	NJFLA and FMLA Training; Toms River, NJ	\$125.00 Registration; \$55.46 mileage
Christy Biedron	10/24/2022 - 10/26/2022	NJSBA Workshop Conference 2022; Atlantic City, NJ	\$550.00 Registration; \$0 hotel; \$0 mileage
Elizabeth Omegna	On going	Anti-Bullying Specialist (ABS) Certificate Program; virtual	\$500.00 Registration

N.8 the following staff for summer work as needed:

Debbie Nazzaro	Health office work	\$54.22 per hour up to 40 hours
Peggy Doorly	CST work	\$69.05 per hour

N.9 Erica Kastell for an intake at Hunterdon Preparatory School for student #289353 on September 2, 2022 up to 4 hours at \$70.52 per hour.

N.10 the agreement of attendance and additional salary between Daniel O'Connell and the Bedminster Board of Education at his .4 per diem rate of \$120.04 for 3 days as per negotiations for the 2022-2023 school year.

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**Payment Unused Days**

N.11 the following to receive payment for unused sick days upon their retirement per the terms and conditions of the applicable employment contract:

Keith Schoch	\$12,652.50	retired June 30, 2022
Arlene Vitale	\$1,767.50	retired June 30, 2022

**2022-2023 Stipends**

N.12 the following stipends being offered for the 2022-2023 school year are part of the negotiated contract between the Bedminster BoE and the Bedminster BEA in effect from July 1, 2019 through June 30, 2023.

BEDMINSTER SCHOOL 2022-2023 EXTRA-CURRICULAR ACTIVITIES		
Activity Title	Name of Staff Member	Individual Stipend Amount
Student Council Advisor	Holzberger, R. McCoy	\$803.00
Athletic Coordinator	Oliveri	\$4,998.00
Field Hockey Head Coach	Puglia	\$3,110.00
Field Hockey Assistant Coach	White	\$1,919.00
Soccer Head Coach	Biletski	\$3,110.00
Soccer Assistant Coach	R. McCoy	\$1,919.00
Chess Club - Beginners	Puglia, Johnson	\$401.00
Chess Club	Johnson	\$802.00
Cooking Club - Grade 3, Session I	Kolodziejski	\$550.00
Drama Club Director - Grade 2	Alfieri	\$952.00
Drama Club Supervisor - Grade 2	Rosnell	\$410.00
Drama Club Director - Grade 3	Rosnell	\$952.00
Drama Club Supervisor - Grade 3	Alfieri	\$410.00
Music - Before & After School Program	Copeland, Lefurge	\$4,466.00
Parades	Lefurge	\$592.00

N.13 go into Executive Session at 6:30 pm at the next regularly scheduled meeting of the Board on October 20, 2022.

N. Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve agenda item N.1 through N.13

Motion to approve **Items N.** moved by Ms. Stevinson, seconded by Ms. Nathans

	Roll Call	Yes	Mr. Calulo	Yes	Mr. Reeves
		Abstain	Ms. Creelman	Yes	Mr. Wickizer
Abstain N.7, Yes	Ms. Biedron	Yes	Ms. Nathans	Yes	Ms. Stevinson

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**O. Public Questions/Comments**

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- Mr. Bury (PO Box 162; Far Hills, NJ) - HIB

**P. Adjournment**

Motion to go into Executive Session, no action will be taken at 8:25 p.m. moved by Mr. Wickizer, seconded by Ms. Nathans

Carried as follows: Yes: (7); No: (0); Abstain: (0)

Motion to adjourn the Public Session at 8:40 p.m. moved by Ms. Stevinson, seconded by Mr. Wickizer

Carried as follows: Yes: (7); No: (0); Abstain: (0)

**NEXT MEETING(S) SCHEDULED FOR:**

**October 20, 2022  
EXECUTIVE SESSION 6:30 PM  
OPEN PUBLIC MEETING 7:00 PM**

Respectfully submitted,



Eulalia Gillis

Board Secretary