

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES
October 20, 2022
7:00 p.m.**

A. Call to Order

President Stevinson called the meeting to order at 7:05 p.m.

B. Open Public Meeting Notice

In compliance with the "Open Public Meeting Act of the State of New Jersey" adequate notice of this meeting of the Board of Education of the Township of Bedminster was provided in the following manner: On June 2, 2022, adequate written notice of this meeting was posted at the bulletin board in the Township Clerk's Office at the Bedminster Township Municipal Building and the Main Office of the Bedminster Township School, mailed to The Courier News, The Bernardsville News, and all subscribers, and filed with the Township Clerk.

Eulalia Gillis read the open public meeting notice.

C. Pledge of Allegiance

Eulalia Gillis led the Pledge of Allegiance.

D. Roll Call

	Roll Call	Yes	Mr. Calulo	Yes	Mr. Reaves
		Yes	Ms. Creelman	Absent	Mr. Wickizer
Yes	Ms. Biedron	Yes	Ms. Nathans	Yes	Ms. Stevinson

E. Executive Session – 6:30 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

WHEREAS, the items that are permitted to be discussed in executive session are as follows:

1. a matter rendered confidential by federal or state law
2. a matter in which release of information would impair the right to receive government funds
3. material, the disclosure of which constitutes an unwarranted invasion of individual privacy
4. a collective bargaining agreement and/or negotiations related to it
5. a matter involving the purchase, lease, or acquisition of real property with public funds
6. protection of public safety and property and/or investigations of possible violations or violations of law
7. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
8. specific prospective or current employees unless all who could be adversely affected request an open session
9. deliberation after a public hearing that could result in a civil penalty or other loss

NOW THEREFORE BE IT RESOLVED, that the Board of Education will be discussing items 1 [HIBs: 152, 153, and 2022-1]; Follow up on BoE Member HIB Training
Action may (or may not) take place on these items. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

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Open Public Meeting @ 7:00 p.m.

F. Superintendent's Report

- Enrollment
- BHS/VoTech Students: Health Occupations, mechanics & repair, mechatronics, plumbing, dance, culinary arts & graphic communications
- Scholastic Book Fair
- Thank you Bedminster Police & Far Hills Police, Grace
- Social Emotional Wellbeing district goal update
- Student achievement district goal update & ESSER remediation update
- Clarence Dillon Library 200 new library cards issued
- HIB policy & new Form 338, Student intervention plan, 3 HIB incidents within 1 year, preliminary determination option, parent notification, consequences & remedial measures of 2012 policy removed, changing numbering system with Form 338 now: 2022-#1
- 338 form on website, parents informed at BTSN
- Vote November, BoE requesting move from 9-7 member board
- Reminder - Chain of Command
- Expanding certification checks to verify residency
- Fall Fest Saturday October 22
- Conferences November 7-9, school closed NJEA convention November 10-11, BoE November 17
- Dr. Omega's correspondence for testing activity & dates
- Facility checklist
- Stipend for DC coordinator - courtesy agreement
- Books related to supporting chapter 35 of Title 18A
- Happy National Principals Month to Dr. Omega and Mr. Swan
- Happy and safe Halloween

Business Administrator's Report

- October kicks off reporting for all of the following: ASSA, DRTRS, NJSmart, M1 and CMP reports and Facility Safety and Checklists.
- Auditors are winding down their audit.
- Executive session items format will be changed - reads more clearly.
- Facilities & Finance meeting Tuesday, the committee discussed capital reserve, maintenance and tuition reserves, prioritizing what facilities need updates or replaced and how to plan on funding projects. Mr. Billings will be reviewing and reporting back to F&F.
- Kevin Pickett update- school-wide wireless upgrade. The final stage we planned on budgeting for in 23-24SY may have to be moved to this year. Per the vendor -if we don't begin to order the equipment now we may not get the items until 2024 due to supply chain issues, much of the equipment requires chips and they are in short supply/high demand.
- Reminder - HIB Training and NJSB Mandated Training

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G. Public Questions/Comments

Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda items only. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting.

- None

H. Approval of Minutes

Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent, approve the minutes of the following meetings:

- September 13, 2022 Executive Session Minutes
- September 15, 2022 Executive Session Minutes
- September 15, 2022 Regular Meeting Minutes

Motion to approve **Items H.** moved by Ms. Stevinson, seconded by Ms. Nathans

	Roll Call	Yes	Mr. Calulo	Yes	Mr. Reaves
		Abstain executive sessions, Yes to regular	Ms. Creelman	Absent	Mr. Wickizer
Yes	Ms. Biedron	Yes	Ms. Nathans	Yes	Ms. Stevinson

I. Task Groups

- Negotiations Committee – Suzie Stevinson
 - Date to be set
- Somerset Hills School District – Sarah Nathans
 - Met 10/19: NJSLA results there was an increase from 2019. Results were above State average; HYA & Associates was hired for Superintendent search; Brown & Brown spoke about an insurance increase of over 20%; reminder about voter registration; Spirit Week last week; Back to School Night was held on 10/6; there will be a 5K for Bryce on 10/22
- Technology Committee - Stephen Calulo
 - No meeting this month; Computer plan; Student ID - delayed; Teacher Web Pages
- Security/Safety Ad Hoc - Suzie Stevinson
 - No meeting
- Child Care - Gabriel Wickizer
 - Absent

Delegate/Representative Appointments

- New Jersey School Boards Association - Christy Biedron
 - No report
- PTO – Suzie Stevinson
 - PTO meeting: Helping Hands - reach out to help families in need; Book Fair was great, money goes to all teachers; Spring Fling - end of April; 8th Grade DC trip is on - planning has started; Holiday Workshop

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J. Business

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

Comprehensive Maintenance Plan

J.1 adopt the following resolution:

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year (3) maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of Bedminster Township School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW, THEREFORE, BE IT RESOLVED, that the Bedminster Township School District hereby authorizes the School Business Administrator to submit the attached 2022-2023 Comprehensive Maintenance Plan for the Bedminster Township School District in compliance with the Department of Education requirements.

Maintenance Budget Worksheet-Form M-1

J.2 the required Annual Maintenance Budget Amount Worksheet (Form M-1) calculation of \$338,760.00 for the 2023-2024 budget year. This calculation establishes the minimum maintenance budget as per state requirements and guidelines.

Policy

J.3 the second reading of the following policies:

Number	Description	Action
0163	Quorum	R
P 1511	Board of Education Website Accessibility	R
P 2415	Every Student Succeeds Act	R
P 2432	School Sponsored Publications	A
P 3216	Dress and Grooming	R
P 3270	Professional Responsibilities	N
P 4216	Dress and Grooming	N
P 5513	Care of School Property	R

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P5517	School District Issued Student Identification Cards	N
P 5722	Student Journalism	N

* A - Abolished; N - New; R - Revised

Regulations

J.4 the **second reading** of the following regulations:

Number	Description	Action
R 3270	Lesson Plans and Plan Books	N
R 5513	Care of School Property	R

* A - Abolished; N - New; R - Revised

Policy

J.5 the **first reading** of the following policy::

Number	Description	Action
P 5512	Harassment, Intimidation, or Bullying	R

* A - Abolished; N - New; R - Revised

Tuition Contracts

J.6 tuition contracts totaling \$93,000.00 for the following students to attend the MD program at Bernards High School, Bernardsville, NJ for the 2022-2023 school year:

Student ID#	Amount
307321	\$31,000.00
2020695	\$31,000.00
15985	\$31,000.00

J.7 rescinding the tuition contract totaling \$4,588,800.00 for 239 students to attend Bernards High School, Bernardsville, NJ for the 2022-2023 school year.

J.8 tuition contract totaling \$4,512,000.00 for 235 students to attend Bernards High School, Bernardsville, NJ for the 2022-2023 school year.

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J.9 the following annual tuition contracts with Somerset County Vocational and Technical School for a total cost of \$31,987.50 for the 2022-2023 school year:

Students	Tuition Fee	Total
#259760 - full-time	\$1,425.00 each	\$1,425.00
#2023504, #269793, #261350, #271203, #319108 - share-time	\$712.50 each	\$3,562.50
#2024161 - Alternative School	\$27,000.00	\$27,000.00

J.10 the Learning Tree Multicultural/Multilingual Evaluation and Consulting, Inc. to provide bilingual services as needed per the following rate(s) for the 2022-2023 school year:

Language	Learning Evaluation	Speech/Language Evaluation	Psychological Evaluation	Social History Evaluation
Other Languages	\$850	\$850	\$850	\$850
Spanish	\$800	\$800	\$800	\$800
Translation	Conference - \$120/ hour	Written - \$120/page	OT - \$750	

Facilities Use Request

J.11 the following facility requests:

Organization	Event	Room(s) Requested	Usage date(s) and time(s)
8th Grade Fundraising	Far Hills Race Parking 50/50 tickets and pies	School Parking Lot(s) Hallways/Front Lobby	10/15/2022 all day 9/28/2022, 9/29/2022, 10/28/2022 @ 6:00pm-8:00pm; 10/12/2022 @ 3:30pm-8:00pm; 12/3/2022, 12/10/2022, 12/17/2022 @ 9:00am-11:00am
	Holiday Workshop	Room 315	12/12/2022 @ 3:30pm (setup); 12/13/2022-12/15/2022 @ 9:00am-3:00pm
Scouts Patriots Path	Commissioner College	Cafetorium and class rooms	10/29/2022 all day
Annie's Playhouse	Rehearsal	Cafetorium	12/9/2022 @ 4:00pm - 8:00pm
	Children's Performance	Cafetorium	12/11/2022 @ 9:00am - 2:30pm
	Rehearsal	Cafetorium	1/26/2023 @ 5:00pm - 8:00pm

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	Rehearsal	Cafetorium	1/27/2023 @ 4:00pm - 8:00pm
	Children's Performance	Cafetorium	1/28/2023 @ 2:00pm - 8:00pm
PTO	Halloween Spooktacular	Cafetorium	10/28/2022 @ 3:30pm-8:00pm
Bedminster Recreation	Whiz Kidz Lego Club	Art Room	11/2/2022, 11/9/2022, 11/16/2022, 11/30/2022, 12/14/2022, 12/21/2022 @ 3:35pm - 5:00pm

Statement of Assurance

J.12 the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance 2022-2023.

NJDOE Non-Public Program

J.13 the following item for purchase through the NJDOE Non-Public Programs for the 2022-2023 School Year:

School	Items	Program	Total Cost
Willow	Adding security cameras and locking the security panels	Security	\$761.55
Willow	Installing burglar alarms	Security	\$5,577.21
Willow	3 cloud key controllers and 2 hard drives	Security	\$847.37

2022-2023 Music Service Providers

J.14 the following:

Provider	Activity	Estimated Cost
Louise Del Vecchio	Piano accompanist for Orchestra - 2 concerts	\$200.00 per concert
Sophia Das	Teacher Helper - 2 concerts	Volunteer
Christopher Fortin	Piano accompanist for Rehearsal and Performances - Dec 2022	\$275.00

J. agenda items J.1 through J.14

Motion to approve **Items J.** moved by Ms. Nathans, seconded by Ms. Stevinson

	Roll Call	Yes	Mr. Calulo	Yes	Mr. Reaves
		Yes	Ms. Creelman	Absent	Mr. Wickizer
Yes	Ms. Biedron	Yes	Ms. Nathans	Abstain J.11; Yes all others	Ms. Stevinson

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K. FINANCE

Finance & Facilities Committee Report - Jeff Reaves

- Capital projects looming, funding reserves, max maintenance reserve and tuition reserves, hard assessment of facilities

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

2022-2023 Financial Reports

K.1 the Report of the Secretary for September 2022 submitted for Board review. As required by N.J.A.C. 6A:23-A-16.10(c)(3), I, Eulalia Gillis, Interim Business Administrator/Board Secretary, certify that no line item account has been over-expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

the recommendation that the Secretary's Report for September 2022 be accepted and filed, and the Board of Education hereby certifies that no major account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2022-2023 fiscal year.

It is recommended that the Treasurer's Report for September 2022 be accepted and filed.

2022-2023 Invoices-General Agency Account

K.2 the invoices presented for payment totaling \$1,804,821.07 from the General Agency Account from September 15, 2022 through October 19, 2022.

Fund	Amount
(10) General Fund	\$1,638,794.59
(12) Capital Outlay	\$37,623.36
(20) Special Revenue	\$128,403.12
(30) Capital Projects	\$0
(40) Debt Services	\$0
Total	\$1,804,821.07

2022-2023 Invoices-Student Activities Account

K.3 the invoices presented for payment totaling \$875.00 from the Student Activities Account from September 11, 2022 through October 15, 2022.

2022-2023 Invoices-Food Service Account

K.4 the invoices presented for payment totaling \$16,991.42 from the Food Service Account from September 11, 2022 through October 15, 2022.

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2022-2023 Transfers

- K.5 transfers for the 2022-2023 school year totaling \$3,999.00 from September 11, 2022 through October 15, 2022 as per the monthly transfer report.
- K.6 the removal of a non-working payphone, at no cost to the Board.
- K. Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve agenda items K.1 through K.6

Motion to approve **Items K.** moved by Ms. Nathans, seconded by Mr. Reaves

	Roll Call	Yes	Mr. Calulo	Yes	Mr. Reaves
		Yes	Ms. Creelman	Absent	Mr. Wickizer
Yes	Ms. Biedron	Yes	Ms. Nathans	Yes	Ms. Stevinson

L. PERSONNEL & PROGRAMS

Programs & Personnel Committee Report

- Split meeting this week, discussed stipends, THRIVE program, reviewed L. items and walking trips

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

HIB Report

- L.1 the following resolution:
RESOLVED, that the Bedminster BOE accept the determination and consequences recommended by the Superintendent for Harassment, Intimidation, and Bullying case #153.

2022-2023 Stipends

- L.2 rescind the following stipends being offered for the 2022-2023 school year are part of the negotiated contract between the Bedminster BoE and the Bedminster BEA in effect from July 1, 2019 through June 30, 2023.

BEDMINSTER SCHOOL 2022-2023 EXTRA-CURRICULAR ACTIVITIES		
Activity Title	Name of Staff Member	Stipend Amount
Chess Club - Beginners	Puglia, Johnson	\$401.00

- L.3 the following stipends being offered for the 2022-2023 school year are part of the negotiated contract between the Bedminster BoE and the Bedminster BEA in effect from July 1, 2019 through June 30, 2023.

BEDMINSTER SCHOOL 2022-2023 EXTRA-CURRICULAR ACTIVITIES		
Activity Title	Name of Staff Member	Stipend Amount
Community Service Advisor	Mitchell	\$1,557.00
Community Service Advisor	Johnson	\$1,557.00
Community Service Advisor	Rodriguez	\$1,557.00

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Concert Monitors	Patrick	\$401.00
Concert Monitors	R. McCoy	\$401.00
Concert Monitors	Biletski	\$401.00
Concert Monitors	Griffin	\$401.00
Concert Monitors	Evans	\$401.00
Concert Monitors	White	\$401.00
Yearbook Advisors	Befumo	\$952.00
Yearbook Advisors	Johnson	\$952.00
Ski Club Advisor	Notte	\$680.00
Ski Club Advisor	Thomas	\$680.00
Literary Magazine Advisor	Johnson	\$852.00
Literary Magazine Advisor	White	\$852.00
Math Counts	Prinz	\$1,042.00
Chess Club - Beginners	Puglia	\$802.00
Literacy Club - Middle School	Johnson	\$592.00
Writer's Workshop	Johnson	\$1,042.00
School Newspaper	Johnson	\$1,042.00
Basketball Head Coach - Boys	White	\$3,110.00
Basketball Assistant Coach - Boys	McNamara	\$1,919.00
Basketball Head Coach - Girls	Oliveri	\$3,110.00
Basketball Assistant Coach - Girls	Patrick	\$1,919.00

L.4 the following:

Activity Title	Name of Staff Member	Stipend Amount
Grade 8 Trip Coordinator	Biletski	\$900.00
Grade 8 Trip Coordinator	Notte	\$900.00
Teacher Technology Assistant	Puglia	\$42.00 per hour not to exceed 60 hours

ESSER Remediation

L.5 the following as teachers funded through the ESSER III grant for ELA, Math and Social-emotional wellbeing support:

R. Befumo	J. Kolodziejcki	C. Spero
P. Leonti	E. McCoy	T. Collins
C. Occhi	L. Resotka	M. Davies

Home Instruction

L.6 Silvergate Prep to provide instruction for student #279598 effective on or about September 9, 2022, at the rate of \$36.66 per hour for 10 hours per week, for approximately 30 days.

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HIB Investigation

L.7 the following staff:

Krista Deckhut	HIB Investigation	\$70.04 per hour up to 5 hours
Gina Infante	HIB Investigation	\$72.73 per hour up to 5 hours

Compensation Payment

L.8 the additional compensation based on his schedule to Daniel O'Connell of \$193.48.

Workshops

L.9 the following staff for the workshop listed:

Name	Date	Title	Cost
Colin White	09/30/2022	Montgomery County Community College (PA) Technology & Learning Conference; virtual	\$0 Registration
Patrick McNamara	10/19/2022	NJSTA Convention; Princeton, NJ	\$195.00 Registration; \$28.30 mileage
Jeanne Cooper	10/19/2022	NJSTA Convention; Princeton, NJ	\$195.00 Registration; \$28.30 mileage
Jennifer Giordano	12/7/2022, 02/1/2023, 04/5/2023, 06/7/2023	Somerset County Educational Services Commission; Bridgewater, NJ	Up to \$56.40 mileage
Edward Billings	03/10/2023	IPM workshop; Monroe Township, NJ	\$0 Registration; \$31.25 mileage
	04/28/2023	IAQ workshop; Bridgewater, NJ	\$0 Registration; \$7.56 mileage

Walking Trips

L.10 the following walking field trips:

Teacher/Grade	Trip/Location	Date
Cooper, McNamara, Moreira, Fasano, Collins, James, Patrick, Relton, R. McCoy - MS Science	Miller Lane	Ongoing throughout the school year
Hogan - Elementary School	Miller Lane	Ongoing throughout the school year

Class Trip(s)

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L.11 the following class trip(s):

Teacher/Grade	Trip/Location	Date
8th Grade	Washington, DC	06/12/2023 - 06/14/2023

Middle School Curriculum Resources

L.12 the following are adopted for classroom libraries for culturally inclusive practices.

Born A Crime	Just Mercy	American Born Chinese
Educated: A Memoir	The Hate You Give	I am Malala
Long Way Down	Refugee	Sea Prayer
Secret Life of Bees	Something in Between	The Sun is also a Star

Job Description

L.13 the following job description:

Technology Receptionist

New Hires

L.14 the following newly hired staff per the provisions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023 and pursuant to a successful clearance of P.L. 2018, c.5:

Name	Position	Salary	Anticipated start date
*Mark Ladinski	Custodian	\$35,000.00 - prorated	On or about October 17, 2022
Erik Johnsen	Technology Receptionist	\$13.00 per hour	October 2022

- Tabled

Resignation

L.15 the resignation of Blanca Orellana, custodian, effective October 14, 2022.

L.16 go into a second Executive Session after public session on October 20, 2022 due to a parent HIB hearing request.

L.17 go into Executive Session at 6:30pm at the next regularly scheduled meeting of the Board on November 17, 2022.

L. Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve agenda item L.1 through L.17

Motion to approve **Items L.** moved by Ms. Stevinson, seconded by Mr. Reaves

	Roll Call	Yes	Mr. Calulo	Yes	Mr. Reaves
		Yes	Ms. Creelman	Absent	Mr. Wickizer
Yes	Ms. Biedron	Yes	Ms. Nathans	Yes	Ms. Stevinson

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- None

N. Adjournment

Motion to adjourn the Public Session at 8:35 p.m. moved by Ms. Stevinson, seconded by Mr. Calulo
Carried as follows: Yes: (6); No: (0); Abstain: (0)

NEXT MEETING(S) SCHEDULED FOR:

**November 17, 2022
EXECUTIVE SESSION 6:30 PM
OPEN PUBLIC MEETING 7:00 PM**

Respectfully submitted,



Eufalia Gillis
Board Secretary

