

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

**June 11, 2020**

**7:30 p.m**

**A. Call to Order**

Vice President Stevinson the meeting to order at 7:48 p.m.

**B. Open Public Meeting Notice**

*In compliance with the "Open Public Meeting Act of the State of New Jersey" adequate notice of this meeting of the Board of Education of the Township of Bedminster was provided in the following manner: On May 7, 2020, adequate written notice of this meeting was posted at the bulletin board in the Township Clerk's Office at the Bedminster Township Municipal Building and the Main Office of the Bedminster Township School, mailed to The Courier News, The Bernardsville News, and to all subscribers, and filed with the Township Clerk. Tonight's meeting will be held remotely, with a call in option, and will offer the opportunity for public comment. Please see the District's website home page for information on how the public may participate.*

Mrs. Schauer read the open public meeting notice.

**C. Pledge of Allegiance**

Mrs. Schauer led the Pledge of Allegiance.

**D. Roll Call**

Yes	Mr. Casey	Yes	Ms. Lamiera	Yes	Mr. Reaves
Yes	Mr. Haggerty	Absent	Ms. Marto	Yes	Ms. Stevinson
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Mr. Wolkow

**E. Executive Session – 6:30 p.m.**

- Personnel, Negotiations, Legal

**F. Election of Board President**

- (a) Motion to Open the Nominations by Board moved by Mr. Haggerty, seconded by Ms. Johansson
- (b) Nominations for President
  - Mr. Reaves nominated Ms. Stevinson
- (c) Motion to Close the Nominations moved by Mr. Haggerty, seconded by Ms. Johansson
- (d) Roll Call Vote for BOE President

Yes	Mr. Casey	Yes	Ms. Lamiera	Yes	Mr. Reaves
Yes	Mr. Haggerty	Absent	Ms. Marto	Yes	Ms. Stevinson
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Mr. Wolkow

Ms. Stevinson was elected President

**Election of Board Vice President**

- (a) Motion to Open the Nominations by Board moved by Mr. Haggerty, seconded by Ms. Nathans
- (b) Nominations for Vice President
  - Mr. Haggerty nominated Ms. Johansson
- (c) Motion to Close the Nominations moved by Mr. Haggerty, seconded by Ms. Nathans
- (d) Roll Call Vote for BOE Vice-President

Yes	Mr. Casey	Yes	Ms. Lamiera	Yes	Mr. Reaves
Yes	Mr. Haggerty	Absent	Ms. Marto	Yes	Ms. Stevinson
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Mr. Wolkow

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Ms. Johansson was elected Vice President

**Open Public Meeting @ 7:30 p.m.**

**G. Superintendent's Report**

- 2020-2021SY placement criteria Math, Humanities, Science, Enrichment
- Abolished Vice Principal/Curriculum Supervisor position & Supervisor of Student Services position, title change/job description to Director of Student Services
- New administrator this fall-middle school principal & then Mr. Swan will be PreK-4 principal
- Thanks Mrs. Ragoza & Dr. Puglia virtual talent show & elementary quarantine art show
- Thanks Teachers & Paras support of all students
- Thanks Gina Fernandez - Blood Drive in memory of Sergeant Patterson
- Thanks PE Dept - virtual PE day 6/12th
- Thanks Ms. Mancini - virtual Gr5 orientation & GrK virtual Gr K screenings: 6/12, 6/15, 6/16-18
- Thanks Mr. Swan & 8th grade promotion committee - 6/15th clap out & 6/19th virtual ceremony, & 7/6 ceremony, rain date 7/22
- No recent meetings for Municipal Alliance
- Thanks Reopening Post Covid Committee, Mrs. Marto BoE Rep, and Mrs. Fredella PTO Rep
- District Goals #1: Our SE Wellness goal of CE/Empathy, SC&CI, and Reopening Post Covid emotional, cultural, & physical safety; #2: Math-Big Ideas, new program for 9/2021, Math ASI; #3 adequately funding BHS tuition
- Thank BTS staff, office staff & administration, HCESC Staff, BEA, BoE, parents, Grace Chapel, Fire, Township, Bedminster Police, 19-20 support, looking forward to 2020-2021
- Racism will not be tolerated at BTS
- Thanks Mr. Reaves leadership & support over the years, patient & understanding, grateful for that, and for your years of service to BTS
- 8th grade class congratulations - BTS Class of 2020 wishing them a safe & successful high school experience

**Business Administrator's Report**

- Grant application status: CARES, IDEA, ESEA, FEMA, Alyssa's Law
- Congratulations to Suzie Stevinson
- Wishing everyone a wonderful summer break

**H. Public Questions/Comments**

*Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda and non-agenda items. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting. As tonight's meeting is being held virtually, please see the directions on our District's website which specify the manner in which questions and comments may be communicated to the BoE.*

- Brian Haggerty -
  - BTS faculty, administrators, staff and students should be commended for how the district managed to succeed during COVID-19 crisis

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- o Successful Red Cross blood drive thanks to custodial staff for facilitating
- o Thank you to Jeff Reaves for tremendous leadership and service to the Bedminster Board of Education
- o Congratulations and sincere thanks to Alicia Schauer for service to our district

**I. Approval of Minutes**

Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent, approve the minutes of the following meetings:

- May 21, 2020 Executive Session Minutes
- May 21, 2020 Regular Meeting Minutes
- June 4, 2020 Retreat Minutes

Motion to approve **Items I.** moved by Ms. Johansson, seconded by Ms. Nathans

Motion carried as follows: Yes: (8); No: (0); Abstain: (0)

Yes	Mr. Casey	Yes	Ms. Lamiera	Yes	Mr. Reaves
Abstain from May 21, 2020 Regular Minutes, Yes all else	Mr. Haggerty	Absent	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Abstain from June 4, 2020 Minutes, yes all else	Ms. Nathans	Yes	Ms. Stevinson

**Task Groups**

- Negotiations Committee – Jeff Reaves
  - o Superintendent contract
- Somerset Hills School District – Sarah Nathans
  - o Reduction in state aid
  - o Graduation in July
  - o Professional Development 6/19 - focus on health and wellness
  - o Re-entry plan
- Wellness Committee - Sonia Marto
  - o No report
  - o Superintendent Giordano -coordinator
- Technology Committee - Thomas Casey
  - o Meetings every 2 weeks
  - o Tutorial on Google Meet and Classroom
- Security/Safety Ad Hoc - Giovanna Lamiera
  - o Meeting on 6/15
- Child Care - Jennifer Johansson
  - o Reached out to Somerset Hills YMCA aftercare to discuss protocols and re-entry plan related to COVID-19

**Delegate/Representative Appointments**

- New Jersey School Boards Association - Brian Haggerty/Tom Casey
  - o Meeting on 6/27 will be virtual

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- o Brian Haggerty will be attending
- o Allowing additional non-voting participation
- o Topics include send/receive seats
- o How vacancies on Board are handled
- Somerset Hills Municipal Alliance
  - o No report
- PTO – Suzie Stevinson
  - o No report

**J. BUSINESS**

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

J.1 the following:

Pursuant to PL 2015, Chapter 47, the Bedminster Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey State Title 18A:18. *et sec*, New Jersey Administrative Code Title 6A:23, and Federal Uniform Administrative Requirements 2CFR, Part 200. The specific terms of each of these contracts will be detailed in the resolution as the board takes official action.

- Barker Bus Company
- Bayada Pediatrics, nursing services
- Bedminster Administrators, administrative salary and benefits
- Bedminster Building & Grounds and Custodial Staff, plant salary and benefits
- Bedminster Education Association, teacher salary and benefits
- Blick Art Materials
- Brookaire Co.
- Brown & Brown, benefit advisor
- Busch Law Group, LLC
- CDK Systems, Inc.
- Centris Group, IEP services
- CESCO, Inc, elevator services
- Corporate Security Force
- Discovery Education, subscription agreement
- Dr. Fennelly, student services
- Educational Services Commission of New Jersey
- Environmental Remediation & Management
- E-Rate Partners, LLC, e-rate service
- Fire Security Technologies
- Frontline Technologies
- Garden Academy
- Genesis

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- Gopher
- Grainger
- Houghton Mifflin Harcourt
- Hunterdon County ESC, non-public service and teacher assistants
- Hunterdon Preparatory School
- Jay Hill Repairs
- James Anthony, Residency Investigator
- Maschio Food Services, cafeteria services
- Matheny Medical & Educational Center, student services
- Meeker Sharkey & Hurley, insurance brokerage services
- Microsoft Corp, software
- Miller and Chitty
- Newmark School
- Nisivoccia, LLP, auditing services
- NJ Commission of the Blind, student services
- Parette, Somjen Architects, LLC
- PBG Networks, networking services
- Pediatric Workshop, student services
- Reliable Fire Protection
- RFP Solutions, Inc, telecommunication services
- Russell Reid Inc.
- School Specialty
- Scarinci & Hollenbeck, LLC
- Smoothwall, Inc.
- Somerset County ESC, transportation services
- Somerset County Vocational & Technical Schools, student services
- Somerset Hills SD, student services
- Somerset Hills YMCA, before and after care
- Summit Speech School, student services
- Synrevoice Technologies, Inc, SchoolConnects subscription
- Teacher's Discovery
- Therapeutic Intervention, student services
- Triarco Arts and Crafts
- Waste Management
- W. B. Mason
- Zaner-Bloser

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**Purchasing Agent**

J.2 the following:

**WHEREAS**, N.J.S.A. 18A:18A-3 provides that contracts that do not annually exceed in the aggregate, the bid threshold, may be awarded by the purchasing agent without advertising for bids when so authorized by Board Resolution, and

**WHEREAS**, N.J.S.A. 18A:18A37, provides that all contracts that are in the aggregate less than 15% of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotation if so authorized by Board Resolution,

**RESOLVED**, that the Bedminster Township Board of Education, approves the appointment of the School Business Administrator as the Qualified Purchasing Agent for the district according to the rules and Regulations of P.L. 1999 c.440; and

**BE IT FURTHER RESOLVED**, that the Qualified Purchasing Agent is authorized to award contracts up to the QPA bid threshold of \$44,000.00 and establish the QPA quote threshold at \$6,600.00 as per N.J.S.A.18A:18A-2 for the 2020-2021 school year.

**Business Contracts/Agreements**

J.3 designates the following as Insurance Agents for the Bedminster Township Board of Education commencing July 1, 2020 through June 30, 2021:

Commercial Insurance	Meeker Sharkey & Hurley Insurance Agency
Worker's Compensation	Meeker Sharkey & Hurley Insurance Agency
Health Benefits	Brown & Brown Benefit Advisors
Disability	Educators Insurance Services

J.4 designate the Business Administrator/Board Secretary as the person responsible for any and all Board of Education investments; and

Be It Further moved that the Business Administrator/Board Secretary be authorized to make wire transfers amongst the board accounts as may be necessary.

J.5. a renewal contract for substitute nursing services from Bayada Home Health Care, Inc. for the 2020-2021 school year at the rate of \$62.00 per hour for RN and \$52.00 per hour for LPN services.

J.6. the following lunch price list for the 2020-2021 school year:

- Student Lunch \$3.10 (\$0.05 increase)
- Adult lunch \$3.85 ( no increase)
- Reduced lunch \$0.40 (no increase)
- Milk \$0.70 (\$0.10 increase)

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**Student/Services/Contracts**

- J.7 an agreement with Pediatric Workshop, Warren, NJ for the 2020-2021 school year, to provide physical therapy at the following rates:  
     \$112 for 60 minute treatment session  
     \$91 for 45 minute treatment session  
     \$66 for 30 minute treatment session  
     \$295 for evaluation
- J.8. a renewal contract with Therapeutic Intervention, Inc. of Bridgewater, NJ to provide OT services for the 2020-2021 school year at the following rates:  
     School based therapy (in district): \$95.00/hr  
     Home based Therapy: \$109/visit  
     Evaluations: \$390.00/evaluation
- J.9 the out of district contract for student #221146 to attend Montgomery Academy effective July 1, 2020 through June 30, 2021 at the total cost of \$72,892.00.
- J.10 tuition contracts (including ESY) totaling \$169,690.50 for the following students to attend the Hunterdon Preparatory School in Annandale, NJ for the 2020-2021 school year:

Student ID#	Amount
2023090	\$56,563.50
201149	\$56,563.50
341	\$56,563.50

- J.11. the out of district contract for student #315921 to attend Newmark School, effective July 1, 2020 through June 30, 2021 at the total cost of \$65,031.61.
- J.12. tuition contract totaling \$3,974,910.00 for 222 students to attend Bernards High School, Bernardsville, NJ for the 2019-2020 school year.
- J.13 tuition contract totaling \$4,199,500.00 for 227 students to attend Bernards High School, Bernardsville, NJ for the 2020-2021 school year.

**Implementation of 2020-2021 Budget and Chart of Accounts**

- J.14 implement the 2020-2021 Budget and Chart of Accounts pursuant to local policies and State regulations and laws.

**Official Publications**

- J.15 **RESOLVED** that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, designate the Bernardsville News as the official publication for all notices  
 And,

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**Be It Further Resolved**, that the Courier-News be designated to receive official notices as required by law for the 2020-2021 school year.

**Authorized Depositories**

J.16 designate the Peapack/Gladstone Bank as the official depository for the 2020-2021 school year.

**Parent Organizations**

J.17 acknowledge the Bedminster Township Parent Teacher Organization and the Bedminster Township Parent Advisory Group for the 2020-2021 school year.

**Appointment of Officers**

J.18 appoint the following officers for the period July 1, 2020 through June 30, 2021:

School Business Administrator	Board Secretary, Custodian of Records, Health and Safety Officer, Public Agency Compliance Officer
Jennifer Giordano Superintendent	ESEA Coordinator, Wellness Coordinator
Marilyn McClintick	Treasurer of School Monies
Lauren Zugale Director of Student Services	CP&P Liaison, Homeless Liaison, ADA Officer, I&RS Coordinator, 504 Officer
Jo Anne Magyar B&G Supervisor	Right To Know Coordinator, Integrated Pest Management Coordinator, Chemical Hygiene Officer, Indoor Air Quality Coordinator
Corby Swan Principal	School Improvement Plan (ScIP), Attendance Officer, School Safety Specialist, District Testing Coordinator, Anti-Bullying Coordinator (ABC), Affirmative Action Officer, School Culture & Climate Committee
Gina Infante Guidance Counselor	School Safety Climate Team, Anti-bullying Specialist (ABS)
Krista Deckhut Guidance Counselor	Anti-bullying Specialist (ABS)



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**Professional Services Contract Awards**

J.19 the following resolution:

**WHEREAS**, the Bedminster Township Board of Education is in need of auditing, medical, legal, architectural and engineering services, and

**WHEREAS**, N.J.S.A 18A:18A-5a (1) and Chapter 440 of the laws of 1999 specifically exempt professional services contracts from competitive bids; and

**WHEREAS**, after determining that the following professionals' best meet the needs of the Bedminster Township School District; and

**NOW, THEREFORE BE IT RESOLVED**, that the Board Secretary is authorized to execute contracts for the following professional services for the 2020-2021 school year:

Provider	Service
Busch Law Group, LLC Scarinci & Hollenbeck, LLC	General Legal Special Education Legal
Nisivoccia, LLC	Auditor
Environmental Remediation & Management, Inc.	Right To Know
Parette, Somjen Architects, LLC	Architect/Engineer of Record
Somerset Pediatrics	School Physician
Brown & Brown Benefit Advisors, Inc.	Benefits Broker of Record
Meeker Sharkey & Hurley	Insurance Broker of Record

**Superintendent Right of Appointment**

J.20 authorizes the Superintendent the Right of Appointment between Board meetings for personnel for the 2020-2021 school year.

**Cooperative Purchasing**

J.21 the Cooperative Pricing Resolution/Agreement for participation in cooperative purchasing services with the Educational Services Commission of New Jersey for the 2020-2021 school year.

**WHEREAS**, the Bedminster Township Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury: and

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**WHEREAS**, the Bedminster Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the Bedminster Township Board of Education, intends to enter into contracts with the New Jersey State Contract Vendors through this resolution and properly execute contracts, which shall be subject to all the conditions applicable to the current State contracts;

**NOW, THEREFORE BE IT RESOLVED**, that the Bedminster Township Board of Education authorize the Qualified Purchasing Agent to purchase certain goods or services from approved New Jersey State Contract Vendors for the 2020-2021 school year pursuant to all conditions of the individual State contracts; and

**BE IT RESOLVED FURTHER**, that the Bedminster Township Board of Education School Business Administrator, Alicia M. Schauer, shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

**BE IT FURTHER RESOLVED**, that the duration of the contracts between the Bedminster Township Board of Education and the Referenced State Contract Vendors shall be from July 1, 2020 to June 30, 2021.

**New Jersey School Boards Association Membership**

J.22 RESOLVED, that the Bedminster Township Board of Education, approve the annual membership in the New Jersey School Boards Association for the 2020-2021 school year.

**Deferred Compensation Plans**

J.23 RESOLVED, that the Bedminster Township Board of Education, approve the following Deferred Compensation Plans 403(b) and 457 for the 2020-2021 school year:

Equitable (previously named AXA Equitable)	403(b) and 457, Roth 403(b), Roth 457
Met Life	403(b)
Ameriprise	403(b)
Lincoln Financial	403(b)
Valic	403(b)
Security Benefit	403(b) and 457, Roth 403(b), Roth 457

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J.24 the New Jersey School Insurance Group (NJSIG) at a total cost of \$117,782.00 for the 2020-2021 school year effective July 1, 2020 through June 30, 2021. Individual premiums as follows:

- Commercial Package: \$45,211.00
- Workers' Compensation: \$47,311.00
- Errors & Omissions: \$21,069.00
- Student Accident: \$4,191.00

**ESEA - Title Funding**

J.25 FY21 ESEA Title funding, Title 1 A in the amount of \$56,965.00, Title II A \$11,413.00, and Title IV \$10,000.00, and approve its submission application to the NJDOE.

J.26 refuse Title III funds in the amount of \$4,094.00 as part of the FY21 ESEA grant application.

**IDEA-Title Funding**

J.27 and accept the following 2020-2021 grant funding and approve the application for submission to the NJDOE:

Individuals with Disabilities Education Act (IDEA)

- Basic \$160,505.00
- Pre-School \$ 6,464.00
- Total \$166,969.00

**Comprehensive Equity Plan [CEP] SOA**

J.28 the Affirmative Action Team to conduct an SOA.

J.29 the revised Bedminster Township School District Preparedness Plan.

J.30 payment to Central Jersey Athletic Association (CJAA) in the amount of \$150.00 for Bedminster Township School team participation in the 2019-2020 school year.

J. Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve agenda items J.1 through J.30

Motion to approve **Items J.** moved by Ms. Johansson, seconded by Mr. Reaves

Motion carried as follows: Yes: (8); No: (0); Abstain: (0)

Yes	Mr. Casey	Yes	Ms. Lamiera	Yes	Mr. Reaves
Yes	Mr. Haggerty	Absent	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Ms. Stevinson

**FINANCE**

Finance & Facilities Committee Report - Howard Wolkow

- Reserve amounts
- Importance of adequate funding of tuition reserve
- Status of roof referendum and of parking lot repaving project

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Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

**2019-2020 Financial Reports**

K.1 the Report of the Secretary for May 2020 submitted for Board review. As required by N.J.A.C. 6A:23-A-16.10(c)(3), I, Alicia M. Schauer, Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

the recommendation that the Secretary's Report for May 2020 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2019-2020 fiscal year.

It is recommended that the Treasurer's Report for May 2020 be accepted and filed.

**2019-2020 Invoices-General Agency Account**

K.2 the invoices presented for payment totaling \$651,608.38 from the General Agency Account from May 22, 2020 through June 11, 2020.

Fund	Amount
(10) General Fund	\$651,608.38
(12) Capital Outlay	\$0
(20) Special Revenue	\$0
(30) Capital Projects	\$0
(40) Debt Services	\$0
<b>Total</b>	<b>\$651,608.38</b>

**2019-2020 Invoices-Student Activities Account**

K.3 the invoices presented for payment totaling \$15,611.94 from the Student Activities Account from May 16, 2020 through June 5, 2020.

**2019-2020 Invoices-Food Service Account**

K.4 the invoices presented for payment totaling \$316.20 from the Food Service Account from May 16, 2020 through June 5, 2020.

**2019-2020 Transfers**

K.5 transfers for the 2019-2020 school year totaling \$15,000.00 from May 16, 2020 through June 5, 2020 as per the monthly transfer report.

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**Capital Reserve**

K.6 adopt the following resolution as follows:

**WHEREAS**, NJSA 18A:21-2, NJSA 18A:7G-31 and NJSA 18A:7F-41, permit a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

**WHEREAS**, the Bedminster Township Board of Education wishes to transfer unanticipated current year revenue or unexpended appropriations from the general fund into the Capital Reserve account at year end; and

**WHEREAS**, the Bedminster Township Board of Education has determined that up to **\$800,000** may be available for such purpose of transfer;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Education of the Township of Bedminster that it hereby authorizes the district's School Business Administrator make this transfer consistent with all applicable laws and regulations.

**Maintenance Reserve**

K.7 adopt the following resolution as follows:

**WHEREAS**, NJSA 18A:21-2, NJSA 18A:7G-31 and NJSA 18A:7F-41, permit a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

**WHEREAS**, the Bedminster Township Board of Education wishes to transfer unanticipated current year revenue or unexpended appropriations from the general fund into the Maintenance Reserve account at year end; and

**WHEREAS**, the Bedminster Township Board of Education has determined that up to **\$600,000** may be available for such purpose of transfer;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Education of the Township of Bedminster that it hereby authorizes the district's School Business Administrator make this transfer consistent with all applicable laws and regulations.

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**Tuition Reserve**

K.8 adopt the following resolution as follows:

**WHEREAS**, NJSA 18A:21-2, NJSA 18A:7G-31 and NJSA 18A:7F-41, permit a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

**WHEREAS**, the Bedminster Township Board of Education wishes to transfer unanticipated current year revenue or unexpended appropriations from the general fund into the Tuition Reserve account at year end; and

**WHEREAS**, the Bedminster Township Board of Education has determined that up to **\$1,100,000** may be available for such purpose of transfer;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Education of the Township of Bedminster that it hereby authorizes the district's School Business Administrator make this transfer consistent with all applicable laws and regulations.

**Finance/Close Out: 2019-2020**

K.9 authorize the School Business Administrator to close out the Petty Cash Account as of June 30, 2020, and re-open the account on July 1, 2020 for the 2020-2021 school year in the amount of \$908.17.

K.10 authorize the School Business Administrator to process transfers if needed, for the 2019-2020 school year, as of June 30, 2020, to be presented at the July 16, 2020 Board of Education meeting.

**Payment of Bills**

K.11 authorize the School Business Administrator to make payment for any outstanding items from the 2019-2020 school year and identified on an additional June 30, 2020 checklist to be approved by the Board of Education at the July 16, 2020 Board of Education meeting, and if necessary, the August 20, 2020 and (if cancelled) the September 17, 2020 Board of Education meeting and paid within ninety (90) days.

K.12 authorizes the Board Secretary to pay bills between Board Meetings and that all bills will be presented for Board approval at the next scheduled meeting.

K. Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve agenda items K.1 through K.12

Motion to approve **Items K.** moved by Ms. Johnsson, seconded by Ms. Nathans  
Motion carried as follows: Yes: (8); No: (0); Abstain: (0)

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Yes	Mr. Casey	Yes	Ms. Lamiera	Yes	Mr. Reaves
Yes	Mr. Haggerty	Absent	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Ms. Stevinson

**PERSONNEL & PROGRAMS**

Programs & Personnel Committee Report– Jennifer Johansson

- Administrative changes discussion
- Superintendent Giordano in charge of curriculum
- New curriculum purchase for 20/21SY

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

**Job Descriptions**

L.1 the revisions to the following job descriptions:

Principal  
Superintendent

L.2 the creation of the following position:

Director of Student Services

L.3 the abolishment of the following titles and job descriptions:

Vice Principal/Curriculum Supervisor  
Supervisor of Student Services

**Substitutes 2020-2021 School Year**

L.4 the following substitute teachers for the 2020-2021 school year, per the substitute salary guide:

Bill Gardner, Paul Zartler, Daniel O'Connell, Caroline Fish, Rachael Apanovitch, Julie Ocken, Brianna DiMaggio, Donna Turso, Anna Spitaleri, June LaMotta, Laura Fahey, Maria Fernando, Cindy Smith, William Perry, Ruth Kalamarides, Holly Kumpf, Doris Palkowich, Brianne Baccarini, Carol Regner, Sarah Lamendola, James Brady

L. 5 the following substitute nurses for the 2020-2021 school year, at the rate of \$250.00 per diem full day, \$125.00 per diem ½ day:

Catherine Liuzzi, Kathy Maurice, Maureen Stanford, Tamara Lane

**District Evaluation Models**

L.6 the Danielson Framework Evaluation System for teachers, the NJPEPL Evaluation System for school principals and/or supervisor(s), the NJSBA Evaluation System for Superintendent, and the ASBO International Evaluation System for the School Business Administrator for the 2020-2021 school year.

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**Curriculum/Standards**

L.7 current NJSLS and NGSS aligned curriculum for the 2020-2021 school year.

**Evaluations**

- L.8 Vista Rehab Services, P.A., Woodbridge, NJ to provide speech services at \$105.00 per 30 minute session for one session per week for student #289584 effective July 1, 2020 through June 30, 2021.
- L.9 Therapeutic Intervention Inc. to provide home based OT services for student #289584 effective for the 2020 ESY program and the 2020-2021 school year at a rate of \$109.00 per visit.
- L.10 the McKinney-Vento Education of Homeless Children and Youth Program, LEA General Intent to Collaborate document for the 2020-2021 school year.

**Summer Hours**

L.10 the following staff to attend summer IEP meetings, as needed, at the rate of \$42.00 per hour:

Melissa Deegan	Heather Solimani	Valerie Tonini	Teresa Collins
Jolanta Kolodziejki	Kaitlyn Baccarini	Natalie Basile	Jaclyn McFarland
Jessica Carlin	Nina Quarino	Patricia Leonti	Melissa Davies
Colin White	Susan Evans	Barbara Alfieri	Debbie Friedman
Margaret Doorly	Regan Lakritz	Amy Alexander	Kristin Nardiello
Bethany Swift			

- L.12 Michelle McKeown, school nurse, as needed for the summer, at the rate of \$42.00 per hour.
- L.13 the following staff members for Special Education work as needed:

Name	Rate per hour
Erica Kastell	\$68.32 per hour 2019-2020SY \$69.05 per hour 2020-2021SY
Kali Cannizzaro	\$50.72 per hour 2019-2020SY \$52.79 per hour 2020-2021SY

**2019-2020 Stipends**

- L.14 the following stipends being offered for the 2019-2020 school year that are part of the negotiated contract between the Bedminster BoE and the Bedminster BEA in effect from July 1, 2015 through June 30, 2019.



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Activity Type	Number of Positions	Name of Staff Member	Number of Sessions	Individual Stipend Amount
5/6 Team Leader	1	Keith Schoch	September - October	\$724.00
5/6 Team Leader	1	Nicole Mancini	November - June	\$2,896.00

**Administrative Contracts**

L.15 the Administrative contract and salaries for the 2020-2021 school year:

Last Name	First Name	Position	Salary
Swan	Corby	Principal	\$136,635.00
Zugale	Lauren	Director of Student Services	\$118,162.50
Pickett	Kevin	Technology Manager	\$90,467.27

L.16 a new employment contract for Jennifer Giordano, Superintendent, as submitted to and approved by the Executive County Superintendent, in effect from July 1, 2020 through June 30, 2024, per the terms and conditions found within.

**New Hires/Substitutes**

- L.17 Kaitlyn Baccarini as a Preschool Disabled teacher at the annual salary of \$58,560.00 (BA, Step 2) effective September 1, 2020 through on or about June 30, 2021, per the provisions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023 and pursuant to a successful clearance of P.L. 2018, c.5.
- L.18 Elena Garcia-Albea as a Behaviorist at the annual salary of \$40,415.00 (PhD., Step 15, 0.5 FTE) effective September 1, 2020 through on or about June 30, 2021, per the provisions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023 and pursuant to a successful clearance of P.L. 2018, c.5.
- L.19 Victoria Kelley as a Maternity Leave Replacement for Meredith Valentine (2nd grade) at the annual salary of \$58,060.00, BA Step 1 effective September 1, 2020 through on or about January 11, 2021, per the provisions of the Bedminster Education Association contract in effect from July 1, 2020 through June 30, 2023 and pursuant to a successful clearance of P.L. 2018, c.5.
- L.20 the substitute nurse rate of \$250.00 per diem (\$125.00 for half day) for the 2020-2021 school year.

**Home Instruction**

- L.21 Rutgers University Behavioral Health Care to provide instruction for student #221146 starting on or about May 31, 2020 through on or about June 30, 2020, for 10 hours per week, at \$65.00 per hour.
- L.22 Fouzia Samy to provide home instruction for student #289584 for the 2020-2021 Extended School Year Home Instruction Program Monday through Thursday beginning June 22, 2020 through July 30, 2020 at the rate of \$42.00 per hour.

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**Payment Unused Days**

- L.23 Alicia Schauer to receive \$2,567.30 for payment of five (5) vacation days carried over into the 2020-2021 school year at the per diem rate of \$513.46 on or before July 31, 2020.

**Extended School Year Program**

- L.24 the following teachers for the 2020-2021 Extended School Year Program Monday through Thursday beginning June 22, 2020 through July 30, 2020 at the rate of \$42.00 per hour:

Kaitlyn Baccarini, Jolanta Kolodziejski, Patricia Leonti

- L.25 the following related services provider for the 2020-2021 Extended School Year Program Monday through Thursday beginning June 22, 2020 through July 30, 2020 at the rate of \$62.00 per hour:

Peggy Doorly, Regan Lakritz, Elena Garcia-Albea

- L.26 Anvita Negi as a paraprofessional for the 2020-2021 Extended School Year Program Monday through Thursday beginning June 22, 2020 through July 30, 2020 at the rate of \$16.00 per hour.

- L.27 the registration of Lauren Zugale for the New Jersey Leaders To Leaders Program (NJ-L2L) at the cost of \$850.00 starting July 1, 2020.

- L.28 go into Executive Session at 6:30pm at the next regularly scheduled meeting of the Board on July 16, 2020.

- L. Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve agenda item L.1 through L.28

Motion to approve **Items L.** moved by Ms. Johansson, seconded by Ms. Lamiera  
Motion carried as follows: Yes: (8); No: (0); Abstain: (0)

Yes	Mr. Casey	Yes	Ms. Lamiera	Yes	Mr. Reaves
Yes	Mr. Haggerty	Absent	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Ms. Stevinson

**M. Public Questions/Comments**

*Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda and non-agenda items. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting. See guidance under section H of this agenda for commenting remotely.*

- President Stevinson thanked the BTS community for supporting our school and the wonderful job that our staff continue to do during the COVIS-19 school closure.

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**N. Adjournment**

Motion to adjourn the Public Session at 8:51 p.m. moved by Mr. Haggerty, seconded by Ms. Johansson  
Carried as follows: Yes: (8); No: (0); Abstain: (0)

**NEXT MEETING(S) SCHEDULED FOR:**

**July 16, 2020**

**EXECUTIVE SESSION 6:30 PM  
OPEN PUBLIC MEETING 7:30 PM**

Respectfully submitted,



Alicia M. Schauer  
Board Secretary

