

## Bedminster Township School Communication Protocol

Superintendent	Jennifer Giordano
Business Administrator/Board Secretary	Alicia Schauer
Principal	Corby Swan
Vice Principal/Curriculum Supervisor	Todd St. Laurent
Supervisor of Student Services	Jane Petrozzino
School Secretary/Data Specialist	Karna Johnsen
Executive Assistant to the Superintendent, Principal & Vice Principal/Curriculum Supervisor	Marguerite Colonel
Transportation Coordinator/School Receptionist	Cindy Gattone
Admn. Assistant to the Business Administrator & Supervisor of Student Services	Mary Anne Wilcock
Technology Manager	Kevin Pickett
Building & Grounds Supervisor	JoAnne Magyar
Athletic Coordinator	Andrew Oliveri

On Matters Involving <b>504 Plans</b>	<ol style="list-style-type: none"> <li>1. Executive Assistant to the Superintendent, Principal, &amp; Vice Principal/Curr. Supervisor</li> <li>2. Vice Principal/Curr. Supervisor</li> </ol>	<ol style="list-style-type: none"> <li>1. <a href="mailto:mcolonel@bedminsterschool.org">mcolonel@bedminsterschool.org</a></li> <li>2. <a href="mailto:tstlaurent@bedminsterschool.org">tstlaurent@bedminsterschool.org</a></li> </ol>
On Matters Involving <b>Athletics</b>	<ol style="list-style-type: none"> <li>1. Coach</li> <li>2. Athletic Coordinator</li> <li>3. Principal</li> </ol>	<ol style="list-style-type: none"> <li>1. Coach</li> <li>2. <a href="mailto:aoliveri@bedminsterschool.org">aoliveri@bedminsterschool.org</a></li> <li>3. <a href="mailto:cswan@bedminsterschool.org">cswan@bedminsterschool.org</a></li> </ol>
On Matters Involving <b>Counseling</b>	<ol style="list-style-type: none"> <li>1. Guidance</li> <li>2. Supervisor of Student Services</li> </ol>	<ol style="list-style-type: none"> <li>1. Gr K-5 <a href="mailto:ginfante@bedminsterschool.org">ginfante@bedminsterschool.org</a> Gr 6-8 <a href="mailto:kdeckhut@bedminsterschool.org">kdeckhut@bedminsterschool.org</a></li> <li>2. <a href="mailto:jpetrozzino@bedminsterschool.org">jpetrozzino@bedminsterschool.org</a></li> </ol>
On Matters Involving <b>District Policies</b>	<ol style="list-style-type: none"> <li>1. Superintendent</li> </ol>	<ol style="list-style-type: none"> <li>1. <a href="mailto:jgiordano@bedminsterschool.org">jgiordano@bedminsterschool.org</a></li> </ol>
On Matters Involving <b>Facilities, Buildings &amp; Grounds</b>	<ol style="list-style-type: none"> <li>1. Admn. Assistant to the Business Administrator &amp; Supervisor of Student Services</li> <li>2. Building &amp; Grounds Supervisor</li> <li>3. Business Administrator</li> </ol>	<ol style="list-style-type: none"> <li>1. <a href="mailto:mwilcock@bedminsterschool.org">mwilcock@bedminsterschool.org</a></li> <li>2. <a href="mailto:jmagyar@bedminsterschool.org">jmagyar@bedminsterschool.org</a></li> <li>3. <a href="mailto:aschauer@bedminsterschool.org">aschauer@bedminsterschool.org</a></li> </ol>
On Matters Involving <b>General School Information</b>	<ol style="list-style-type: none"> <li>1. School Secretary/Data Specialist</li> <li>2. Receptionist</li> <li>3. Executive Assistant to the Superintendent, Principal, &amp; Vice Principal/Curr. Supervisor</li> </ol>	<ol style="list-style-type: none"> <li>1. <a href="mailto:kjohnsen@bedminsterschool.org">kjohnsen@bedminsterschool.org</a> Ext. 202</li> <li>2. <a href="mailto:reception@bedminsterschool.org">reception@bedminsterschool.org</a> Ext. 201</li> <li>3. <a href="mailto:mcolonel@bedminsterschool.org">mcolonel@bedminsterschool.org</a> Ext. 203</li> </ol>

On Matters Involving <b>Attendance Issues (reporting should be through the phone attendance line), Arrival &amp; Dismissal Information</b>	<ol style="list-style-type: none"> <li>1. Transportation Coordinator/Receptionist</li> <li>2. School Secretary/Data Specialist</li> </ol>	<ol style="list-style-type: none"> <li>1. <a href="mailto:reception@bedminsterschool.org">reception@bedminsterschool.org</a> Ext. 201</li> <li>2. <a href="mailto:kjohnsen@bedminsterschool.org">kjohnsen@bedminsterschool.org</a> Ext. 202</li> </ol>
On Matters Involving <b>Curriculum/Instruction</b>	<ol style="list-style-type: none"> <li>1. Teacher</li> <li>2. Vice Principal/Curr. Supervisor</li> </ol>	<ol style="list-style-type: none"> <li>1. Teacher</li> <li>2. <a href="mailto:tstlaurent@bedminsterschool.org">tstlaurent@bedminsterschool.org</a></li> </ol>
On Matters Involving <b>Intervention &amp; Referral Services (I&amp;RS)</b>	<ol style="list-style-type: none"> <li>1. Executive Assistant to the Superintendent, Principal, &amp; Vice Principal/Curr. Supervisor</li> <li>2. Teacher</li> <li>3. Principal</li> </ol>	<ol style="list-style-type: none"> <li>1. <a href="mailto:mcolonel@bedminsterschool.org">mcolonel@bedminsterschool.org</a></li> <li>2. Teacher</li> <li>3. <a href="mailto:cswan@bedminsterschool.org">cswan@bedminsterschool.org</a></li> </ol>
On Matters Involving <b>Special Education and Related Services</b>	<ol style="list-style-type: none"> <li>1. Teacher</li> <li>2. Case Manager</li> <li>3. Admn. Assistant to the Business Administrator &amp; Supervisor of Student Services</li> <li>4. Supervisor of Student Services</li> </ol>	<ol style="list-style-type: none"> <li>1. Teacher</li> <li>2. Case Manager</li> <li>3. <a href="mailto:mwilcock@bedminsterschool.org">mwilcock@bedminsterschool.org</a></li> <li>4. <a href="mailto:jpetrozzino@bedminsterschool.org">jpetrozzino@bedminsterschool.org</a></li> </ol>
On Matters Involving <b>Student Discipline</b> (including student bus behavior)	<ol style="list-style-type: none"> <li>1. Teacher</li> <li>2. Vice Principal/Curriculum Supervisor</li> </ol>	<ol style="list-style-type: none"> <li>1. Teacher</li> <li>2. <a href="mailto:tstlaurent@bedminsterschool.org">tstlaurent@bedminsterschool.org</a></li> </ol>
On Matters Involving <b>Technology</b>	<ol style="list-style-type: none"> <li>1. Teacher</li> <li>2. Technology Manager</li> </ol>	<ol style="list-style-type: none"> <li>1. Teacher</li> <li>2. <a href="mailto:kpickett@bedminsterschool.org">kpickett@bedminsterschool.org</a></li> </ol>
On Matters Involving <b>Transportation</b> (excluding bus behavior/discipline)	<ol style="list-style-type: none"> <li>1. Transportation Coordinator</li> <li>2. Business Administrator</li> </ol>	<ol style="list-style-type: none"> <li>1. <a href="mailto:cgattone@bedminsterschool.org">cgattone@bedminsterschool.org</a></li> <li>2. <a href="mailto:aschauer@bedminsterschool.org">aschauer@bedminsterschool.org</a></li> </ol>