

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
January 21, 2021  
7:30 p.m**

**A. Call to Order**

**B. Open Public Meeting Notice**

*In compliance with the "Open Public Meeting Act of the State of New Jersey" adequate notice of this meeting of the Board of Education of the Township of Bedminster was provided in the following manner: On December 4, 2020, adequate written notice of this meeting was posted at the bulletin board in the Township Clerk's Office at the Bedminster Township Municipal Building and the Main Office of the Bedminster Township School, mailed to The Courier News, The Bernardsville News, and to all subscribers, and filed with the Township Clerk. Tonight's meeting will be held remotely, with a call in option, and will offer the opportunity for public comment. Please see the District's website home page for information on how the public may participate.*

**C. Pledge of Allegiance**

**D. Roll Call**

	Mr. Calulo		Ms. Lamiera		Mr. Reaves
	Mr. Casey		Ms. Marto		Mr. Wolkow
	Ms. Johansson		Ms. Nathans		Ms. Stevinson

**E. Executive Session – 6:30 p.m.**

- ❖ HIB #143, Personnel

**Open Public Meeting @ 7:30 p.m.**

**F. Superintendent's Report  
Business Administrator's Report  
Annual Audit Presentation- Valerie Dolan Nisivoccia**

**G. Public Questions/Comments**

*Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda items only. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting. As tonight's meeting is being held virtually, please see the directions on our District's website which specify the manner in which questions and comments may be communicated to the BoE.*

**H. Approval of Minutes**

Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent approve the minutes of the following meetings:

- January 5, 2021 Re-Organizational Regular Meeting Minutes
- December 17, 2020 Executive Session Minutes
- December 17, 2020 Regular Meeting Minutes

	Mr. Calulo		Ms. Lamiera		Mr. Reaves
	Mr. Casey		Ms. Marto		Mr. Wolkow
	Ms. Johansson		Ms. Nathans		Ms. Stevinson

**I. Task Groups**

- Negotiations Committee – Jeff Reaves
- Somerset Hills School District – Sarah Nathans
- Wellness Committee - Sonia Marto

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- Technology Committee - Thomas Casey
- Security/Safety Ad Hoc - Giovanna Lamiera
- Child Care - Jennifer Johansson

**Delegate/Representative Appointments**

- New Jersey School Boards Association - Tom Casey
- Somerset Hills Municipal Alliance
- PTO – Suzie Stevinson

**BUSINESS**

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

**Shared Service Custodial Agreement**

J.1 a custodial shared services agreement with the Township of Bedminster effective January 1, 2021 through December 31, 2021.

**Statement of Assurance**

J.2 the School Safety and Security Plan Annual Review statement of assurance.

**Policies**

J.3 the **first reading** of the following policies:

Number	Description	Action
P2464	Gifted and Talented Students (M)	R

J.4 the **first reading** of the following regulation:

Number	Description	Action
R2464	Gifted and Talented Students (M)	R

**Waiver of Requirements Special Education Medicare Initiative (SEMI) Program**

J.5 the following resolution:

**WHEREAS**, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicare Initiative (SEMI) Program for the 2021-2022 school year, and

**WHEREAS**, the Bedminster Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than (40) Medicaid eligible classified students.

**NOW, THEREFORE BE IT RESOLVED**, that the Bedminster Township Board of Education hereby authorizes the Superintendent to submit to the Executive County Superintendent of Schools in the

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County of Somerset an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2020-2021 school year.

**School Board Recognition Month**

J.6 the following resolution:

**WHEREAS**, the New Jersey School Boards Association has declared January 2021 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

**WHEREAS**, the Bedminster Board of Education is one of more than 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

**WHEREAS**, the Bedminster Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

**WHEREAS**, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

**WHEREAS**, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

**WHEREAS**, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

**WHEREAS**, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for schools; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Bedminster Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2021 as SCHOOL BOARD RECOGNITION MONTH; and be it further

**RESOLVED**, that the Bedminster Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

**Auditing Services**

J.7 a contract with Scott Clelland, CPA of Wiss & Company LLP, to conduct an audit calculation of the A41, A42 and Resource tuition for the 2019-2020 school year at Bernards High School at the total cost of \$7,500.00 which will be equally split by the Somerset Hills School District and the Bedminster Township School District.

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J.8 the Learning Tree Multicultural/Multilingual Evaluation and Consulting, Inc. to provide bilingual services as needed per the following rate(s):

Language	Learning Evaluation	Speech/Language Evaluation	Psychological Evaluation	Social History Evaluation
Other Languages	\$800	\$800	\$800	\$800
Spanish	\$750	\$750	\$750	\$750
CST Conference	\$120 per hour			

**Updated 2020-2021 Calendar**

J.9 the updated 2020-2021 school calendar.

J.10 designate March 22, 2021 through March 26, 2021 as Wellness Week and May 3, 2021 through May 7, 2021 as Asthma and Allergy Awareness Week.

J.11 the Emergency SSO Food Service Management Company Breakfast Cost Reimbursable Contract with Maschio’s Food Services Inc. for the 2020-2021 school year.

J.12 approve the tuition agreement between the parents of student #271199 and Bedminster Township School in the amount of \$8,826.80 for the rest of the 2020-2021 school year.

J. agenda items J.1 through J.12

	Mr. Calulo		Ms. Lamiera		Mr. Reaves
	Mr. Casey		Ms. Marto		Mr. Wolkow
	Ms. Johansson		Ms. Nathans		Ms. Stevinson

**FINANCE**

Finance & Facilities Committee Report - Howard Wolkow

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

**2020-2021 Financial Reports**

K.1 the Report of the Secretary for December 2020 submitted for Board review. As required by N.J.A.C. 6A:23-A-16.10(c)(3), the Business Administrator/Board Secretary, certifies that no line item account has been over expended and that sufficient funds are available to meet the District’s financial obligations this fiscal year.

The recommendation that the Secretary’s Report for December 2020 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the 2020-2021 fiscal year.

It is recommended that the Treasurer’s Report for December 2020 be accepted and filed.

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**2020-2021 Invoices-General Agency Account**

K.2 invoices presented for payment totaling \$1,518,840.96 from the General Agency Account from December 18, 2020 through January 21, 2021.

Fund	Amount
(10) General Fund	\$1,467,643.13
(12) Capital Outlay	\$8,600.00
(20) Special Revenue	\$42,597.83
(30) Capital Projects	-0-
(40) Debt Services	-0-
<b>Total</b>	<b>\$1,518,840.96</b>

**2020-2021 Invoices-Student Activities Account**

K.3 invoices presented for payment totaling \$0.00 from the Student Activities Account from December 18, 2020 through January 16, 2021.

**2020-2021 Invoices-Food Service Account**

K.4 invoices presented for payment totaling \$8,675.54 from the Food Service Account from December 18, 2020 through January 16, 2021.

**2020-2021 Transfers**

K.5 transfers for the 2020-2021 school year totaling \$69,733.00 from December 18, 2020 through January 16, 2021.

**Acceptance of FY2020 Audit and Comprehensive Annual Financial Report (CAFR)**

K.6 the following resolution:

**WHEREAS**, the Bedminster Township School Board of Education engaged the firm Nisivoccia, LLP to conduct a yearly audit of the District's financial reports; and

**WHEREAS**, the firm audited these records for the 2019-2020 school year; and

**WHEREAS**, the auditor has submitted a full report of the audit to the Board; and

**WHEREAS**, no recommendations were reported;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of the Township of Bedminster, does hereby accept and place on file the 2019-2020 Annual Audit Report of the records and report of examination of the financial statements for the year ending June 30, 2020, as submitted by the firm Nisivoccia and Company, LLP.

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**BE IT FURTHER RESOLVED**, that the Board Secretary be directed to file the necessary reports with the State Department of Education and that a copy of the summary audit be appended to and become part of these minutes.

**K.** agenda items K.1 through K.6

	Mr. Calulo		Ms. Lamiera		Mr. Reaves
	Mr. Casey		Ms. Marto		Mr. Wolkow
	Ms. Johansson		Ms. Nathans		Ms. Stevinson

**PERSONNEL & PROGRAMS**

Programs & Personnel Committee Report– Jennifer Johansson

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

**HIB Report**

L.1 the following resolution:

**RESOLVED**, that the Bedminster BOE accept the determination and consequences recommended by the Superintendent for Harassment, Intimidation, and Bullying case #143.

**Payment Unused Days**

L.2 Jo-Anne Magyar to receive \$10,283.10 for payment of unused sick and vacation days at the following per diem rate upon her retirement on or after December 31, 2020 per the terms and conditions of the applicable employment contract:

<b>Sick Days</b>	<b>Vacation Days</b>
40 days @\$38.50 = \$1,540.00	10 days @\$279.31 = \$2,793.10
59.5 days @\$100.00 = \$5,950.00	

L.3 Donna Perry to receive \$8,032.50 for payment of unused sick days upon her retirement on or after December 31, 2020 per the terms and conditions of the applicable employment contract.

**Paraprofessional SOA**

L.4 the Statement of Assurance (SOA) regarding the use of the Paraprofessional Staff for the 2020-2021 school year.

**HIB Grade**

L.5 the SSDS/HIB Grade ITP submission for reporting period 1 data collection dates of incidents, trainings, and programs for July 1, 2020 through December 31, 2020.

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**Title/Job Descriptions**

- L.6 the update of the following position(s) and job descriptions:
- Director of Student Services - job description  
Elementary School Principal - title and job description  
Middle School Principal - title and job description  
Executive Assistant to the Superintendent and School Principals - title and job description

- L.7 the abolishment of the following title(s) and job descriptions:

Principal  
Secretary to the Principal and Vice Principal/Curriculum Supervisor

**New Hires**

- L.8 Walter Miklewicz as a Custodian at the annual salary of \$35,000.00 (prorated) effective on or about February 1, 2021 through on or about June 30, 2021, per the provisions of the Bedminster Education Association contract in effect from July 1, 2020 through June 30, 2023, and pursuant to a successful clearance of P.L. 2018, c.5.
- L.9 Carly Brantner as a Special Education Teacher at the annual salary of \$28,062.50 (prorated) effective on or about January 25, 2021 through on or about June 22, 2021, per the provisions of the Bedminster Education Association contract in effect from July 1, 2020 through June 30, 2023, and pursuant to a successful clearance of P.L. 2018, c.5.
- L.10 Stephanie Albiani as a 4th Grade Leave Position at the annual salary of \$63,425.00, MA Step 1 (prorated) effective on or about February 12, 2021 through on or about June 30, 2021, per the provisions of the Bedminster Education Association contract in effect from July 1, 2020 through June 30, 2023, and pursuant to a successful clearance of P.L. 2018, c.5.

**PD/Workshops**

- L.11 staff for the workshops listed:

NAME	DATE	TITLE	COST
Ed Billings	4/10/2021	Code Compliance Update; Webex	\$144.00 Registration; \$0 Mileage
Kali Cannizzaro	1/22/2021	LDA Science to Practice Virtual Conference	\$175.00 Registration; \$0 Mileage

**Special Education Programming**

- L.12 Alternatives, Inc./Bridges to Employment (BTE) to provide a final vocational report of the results and recommendations to the school at a flat rate of \$1,500.00
- L.13 Bedminster Township School District organization chart.

**Leave of Absence**

- L.14 a leave of absence for employee# 24976458 for 12 weeks of FMLA for Serious Condition of Employee, for the remainder of the 12 week period effective January 4, 2021.

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- L.15 a leave of absence for employee number #21731773 effective January 4, 2021 through June 30, 2021.
- L.16 go into Executive Session at 6:30pm at the next regularly scheduled meeting of the Board on February 18, 2021.
- L. agenda item L.1 through L.16

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	Mr. Casey		Ms. Marto		Mr. Wolkow
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**M. Public Questions/Comments**

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**N. Adjournment**

**NEXT MEETING(S) SCHEDULED FOR:**

**February 18, 2021  
EXECUTIVE SESSION 6:30 PM  
OPEN PUBLIC MEETING 7:30 PM**